

Minutes of the Regular Meeting of the City Council of the City of Manchester
Monday, April 24, 2023

Mayor Behnken called the meeting to order at 5:00pm. The meeting began with the Pledge of Allegiance.

Roll call of members present: Dean Sherman, Mary Ann Poynor, Bill Scherbring, Linda Schmitt, Tania Bradley.
Absent: None.

Motion by Schmitt, seconded by Bradley to approve the agenda as presented. On call of roll: Ayes: Schmitt, Bradley, Sherman, Poynor, Scherbring. Nays: None. Motion carried.

Public Input

Steve Vorwald, 1582 210th Street, addressed the Council regarding the proposed changes to the ATV/UTV ordinance. Mr. Vorwald requested the Council consider allowing ATVs to operate on City streets similar to what they are proposing for UTVs, noting the newer ATVs have many of the same safety features as UTVs.

Consent Agenda

- 3.1 Approval of the minutes of the April 10, 2023 City Council meeting
- 3.2 R-028-2023 Resolution Approving Bills
- 3.3 Acknowledge Receipt of City Reports & Minutes: minutes of the April 13, 2023 Planning & Zoning Commission meeting; minutes of March 9, 2023 Library Board meeting; minutes of the April 19, 2023 Board of Adjustment meeting
- 3.4 R-029-2023 Resolution Appointing Commissioners to the Eastern Iowa Regional Housing Authority from the City of Manchester, Iowa
- 3.5 R-030-2023 Resolution Setting a Public Hearing Date for the Community Development Block Grant (CDBG) Status of Funds for Project 20-CVN-060 City of Manchester Howard & Helen Shelly Memorial Park Improvement Project
- 3.6 Motion to set May 22, 2023 at 5:00pm as the date and time for a Public Hearing on the Proposed Budget Amendment for Fiscal Year 2023
- 3.7 Review decision of the Board of Adjustment to approve the request of Citizens State Bank for the property at 1218 West Main Street for a special use permit in accordance with City Code Section 165.24(24.8) "Telecommunications Towers" to reduce the setback requirements to allow for the construction of a tower
- 3.8 R-031-2023 Resolution Amending Salary Resolution
- 3.9 Approve payment of invoice totaling \$9,617.25 to Fehr Graham for engineering services
- 3.10 Approval of the Consent Agenda

Mayor Behnken reviewed the items on the Consent Agenda with the Council. Motion by Poynor, seconded by Scherbring to approve the Consent Agenda. On call of roll: Ayes: Poynor, Scherbring, Sherman, Schmitt, Bradley. Nays: None. Motion carried.

Bills approved for payment:

VENDOR	DESCRIPTION	AMOUNT
AFLAC	PAYROLL WITHHOLDINGS	656.71
ALLIANT ENERGY	ELECTRICITY	17,495.51
AMAZON BUSINESS	SUPPLIES	73.04
AMERICAN LIBRARY ASSOCIATION	MEMBERSHIP DUES	170.00
BAKER & TAYLOR BOOKS	LIBRARY MATERIALS	581.58
CITY OF MANCHESTER FLEX	PAYROLL WITHHOLDINGS	948.75
COLLECTION SERVICE CENTER	CHILD SUPPORT	173.53
CRAW DADDY OUTDOORS LLC	LIFE JACKETS	776.95
D & S PORTABLES	STORM PUMPING	962.50

DARCY MAULSBY	LIBRARY PROGRAM	250.00
DEL CO SOLID WASTE COMMISSION	MONTHLY LANDFILL	1,015.90
DIAMOND VOGEL	TRAFFIC PAINT	3,627.93
EFTPS FED FICA MEDICARE	PAYROLL WITHHOLDINGS	23,316.01
FAREWAY STORES	SUPPLIES	64.09
GEORGEN AUTO	VEHICLE MAINTENANCE	280.94
GRUNDY NATIONAL BANK	PAYROLL WITHHOLDINGS	410.00
HAWKINS	CHEMICALS	757.74
IA DEPT OF REVENUE	SALES/PAYROLL TAXES	3,173.61
IA WORKFORCE DEVELOPMENT	WAID UNEMPLOYMENT	5,478.00
IPERS	PAYROLL WITHHOLDINGS	14,641.55
J & R SUPPLY INC	SAFETY VESTS	97.50
JEFF'S AUTO SERVICE	SQUAD CAR TIRES	572.04
KARL CHEVROLET	WATER DEPT TRUCK	35,054.60
KLUESNER SANITATION	GARBAGE/RECYCLING	25,543.10
LUCAS COLOR CARD	LIBRARY CARDS	859.24
MANCHESTER ANIMAL MEDICAL CENTER	ANIMAL CARE	50.00
MANCHESTER DOG PARK FUND	FARMERS MARKET FUNDRAISER	197.00
MANCHESTER SIGNS	SIGNS	28.50
MAQUOKETA VALLEY ELECTRIC COOP	ELECTRICITY	151.93
MISSIONSQUARE	PAYROLL WITHHOLDINGS	932.04
MUNICIPAL SUPPLY	METERS	4,855.00
QUILL CORPORATION	OFFICE SUPPLIES	124.67
SCHMITZ JANITORIAL SUPPLY	PAPER TOWELS	248.20
STATE HYGENIC LABORATORY	LAB TESTS	242.00
STOREY KENWORTHY	SUPPLIES	171.14
STRIDE	SUBPOENA	20.00
THE BREAD BASKET	DOWNTOWN INCENTIVE GRANTS	15,200.00
TRUCK COUNTRY OF IOWA	VEHICLE REPAIR	993.33
US CELLULAR	FIRE MOBILE DATA	44.48
VOYA	PAYROLL WITHHOLDINGS	2,082.00
VULCAN INDUSTRIES	WASH PRESS REPAIR	587.00
WALMART	SUPPLIES	159.75
WELLMARK	HEALTH/DENTAL INSURANCE	2,954.65
WINDSTREAM	TELEPHONE/INTERNET	704.33
	TOTAL	166,726.84
	FUND SUMMARY	
	FUND	AMOUNT
	001 - GENERAL	83,195.41
	110 - ROAD USE TAX	9,901.41
	168 - PARK GIFT & TRUST	973.95
	171 - LIBRARY GIFT & TRUST	58.96
	302 - DOWNTOWN/COMMERCIAL INC	15,200.00
	325 - FLOOD/STORM REPAIRS	962.50
	600 - WATER	43,506.17
	610 - SEWER	12,928.44
	GRAND TOTAL	166,726.84

Ordinance 003-2023 revising City Code Chapter 75 All-Terrain Vehicles & Utility Vehicles

The Council reviewed the draft ordinance revising City Code Chapter 75 "All-Terrain Vehicles and Utility Vehicles. The Council discussed the request to add language allowing all-terrain vehicles. Following, discussion, the Council agreed the ordinance should be updated to allow for all-terrain vehicles if they are equipped with the required safety equipment. The Council will consider the updated ordinance at their next meeting.

Open Burning Request – Casey Lewin

The Council reviewed the open burning request from Casey Lewin to burn the storm debris on the property at 911 Burrington Road. Following discussion, the Council took no action on the request.

Request for Special Exception to Livestock Restrictions from Jeff Hermsen for the property at 909 West Marion Street

Motion by Bradley, seconded by Poynor to approve the request for special exception to livestock restrictions under Manchester City Code Section 55.09 to allow Jeff Hermsen to have up to six laying hens on his property at 909 West Marion Street. On call of roll: Ayes: Bradley, Poynor, Sherman, Scherbring, Schmitt. Nays: None. Motion carried.

Meadow Brook Trail Extension on East Main Street

Motion by Scherbring, seconded by Schmitt to approve the quote from ACE Concrete LLC in the amount of \$14,593.40 to install a bikeway/walkway trail along East Main Street in the Meadow Brook Subdivision. On call of roll: Ayes: Scherbring, Schmitt, Sherman, Poynor, Bradley. Nays: None. Motion carried.

East Main Street Speed Limit

The Council discussed increasing the speed limit on East Main Street now that sidewalks have been installed. The Council agreed an ordinance should be drafted increasing the speed limit from 25 MPH to 30 MPH from Bailey Drive to McCarren Drive.

Fire Hydrant Painting Project

City Manager Vick updated the Council on the fire hydrant painting that is being done in the City.

Construction Project Updates

Sam Ertl, Fehr Graham, and Jason Wenger, Burrington Group, updated the Council on construction projects in the City.

Reports

City Council and staff reports were given.

Motion by Bradley, seconded by Schmitt that the meeting adjourn at 6:03pm. On call of roll: Ayes: Bradley, Schmitt, Scherbring, Sherman, Poynor. Nays: None. Motion carried.

Connie Behnken, Mayor

Attest:

Erin Learn, City Clerk