

Minutes of the Regular Meeting of the City Council of the City of Manchester
 Monday, April 10, 2017

Mayor Kramer called the meeting to order at 5:00pm.

Roll call of members present: Dean Sherman, Mary Ann Poynor, Dan Stelken, Connie Behnken, Ron Struble. Absent: None.

Motion by Stelken, seconded by Struble to approve the agenda as presented. Motion carried, all ayes.

Consent Agenda

2.1 Approval of the minutes of the March 27, 2017 City Council Meeting

2.2 R-034-2017 Resolution Approving Bills

2.3 Acknowledge Receipt of City Reports & Minutes

- March 2017 Wastewater Reports
- the minutes of the March 9, 2017 Library Board meeting
- the March 2017 Library Statistical Report

2.4 Liquor License Applications

- New On Premise Application for Class C Liquor License with Sunday Sales for The Gathering Place, located at 1711 North 2nd Street (former Main Street Market location)

2.5 R-035-2017 Resolution Amending Salary Resolution

2.6 R-036-2017 Resolution Approving Water and Sewer Rates for the City of Manchester, Iowa **REMOVED FROM THE AGENDA**

2.7 Approval of the bid from John Keppler for the removal of 23 trees at a cost of \$5,300.00

2.8 R-037-2017 Resolution Approving Lease Agreement (The Watershed)

2.9 R-038-2017 Resolution Setting the Date for Public Hearings on Proposals to enter into General Obligation Loan Agreements and to Borrow Money Thereunder

2.10 Approval of Pay Estimate #1 in the amount of \$210,990.79 to Top Grade Excavating for the 2017 Street Improvement Project

2.11 Approval of the Consent Agenda

Mayor Kramer reviewed the items on the Consent Agenda with the Council. The Council noted that outside water rates had not been included with R-036-2017 Resolution Approving Water and Sewer Rates for the City of Manchester, Iowa. Motion by Behnken, seconded by Poynor to remove Consent Agenda #2.6 R-036-2017 Resolution Approving Water and Sewer Rates for the City of Manchester, Iowa to allow for correction. Motion carried, all ayes. Motion by Sherman, seconded by Struble to approve the Consent Agenda. Motion carried, all ayes.

Bills approved for payment:

VENDOR	REFERENCE	AMOUNT
ACCENT LASER	TONER	29.95
AFLAC	PAYROLL WITHHOLDINGS	458.91
ALLIANT ENERGY	ELECTRICITY	1,585.95
AMAZON	LIB SUPPLIES	90.48
AUDITOR OF STATE OF IOWA	AUDIT FILING FEE	425.00
AUL	RETIREE SICK LEAVE HRA	12,346.37
BAKER & TAYLOR BOOKS	LIB MATERIALS	1,373.68
BARRON MOTOR	VEHICLE MAINT	26.34
BECKER, KRIS	INSTRUCTOR FEES	151.20
BIBLIONIX	ANNUAL FEE	3,030.00
BOUBIN	FLAT REPAIR	33.22
BSN SPORTS	REC SUPPLIES	65.09
CENGAGE LEARNING	LIB MATERIALS	723.16
CENTER POINT	LIB MATERIALS	255.24
CINTAS CORPORATION	FIRST AID SUPPLIES	49.38

CITY LAUNDERING	RESTROOM SUPPLIES	372.78
CITY OF MANCHESTER	COMPLEX WATER/SEWER	1,637.25
CITY OF MANCHESTER-FLEX	PAYROLL WITHHOLDINGS	909.57
ELLEN CLAR	SEIBERT REFUND	75.00
COLLECTION SERV CENTER	PAYROLL WITHHOLDINGS	292.52
COLOFF DIGITAL	WEBSITE MAINT	179.00
CORKERY, CATHY	SUPPLIES	112.90
CORKERY, KIMBERLY A	RETIREMENT CAKE	84.00
CREDIT BUREAU SERVICES OF IA	SERVICE FEES	88.34
DEL CO EXTENSION	CONTINUING ED	35.00
DEL CO FAIR SOCIETY	AEROBICS ROOM RENTAL	50.40
DELAWARE INVESTMENTS	PAYROLL WITHHOLDINGS	375.00
DON & WALT	LIB REPAIRS	62.24
DYERSVILLE COMMERCIAL	PARK ADS	481.38
EFTPS - FED,FICA,MEDICARE	PAYROLL WITHHOLDINGS	22,464.87
ELM USA	MAINTENANCE	12.50
ERIN LEARN PETTY CASH	PETTY CASH	75.66
FANGMANN, LINDA	CPR RECERTIFICATION	308.00
FAREWAY STORES	MEETING SUPPLIES	22.94
FASTENAL COMPANY	SUPPLIES	90.52
FOLEY, DOUG	REIMB MILEAGE	51.36
GALLS	SUPPLIES	64.95
GEORGEN AUTO	MAINTENANCE	134.58
GRUNDY NATIONAL BANK	PAYROLL WITHHOLDINGS	485.00
HARLAND TECHNOLOGY SERVICES	SERVICE CALLS	500.00
HENDERSON PRODUCTS	PARTS	156.50
IA DIV OF LABOR SERVICES	BOILER INSPECTIONS	200.00
JOHN DEERE FINANCIAL	SUPPLIES	142.65
KARR	LIB SUPPLIES	351.76
KOCH BROTHERS	MAINTENANCE	108.32
LAHR REPAIR	VEHICLE MAINT SUPPLIES	72.03
MAINSTAY SYSTEMS	NETWORK MAINTENANCE	900.00
MANCHESTER MOTOR SUPPLY	AIR COMPRESSOR	63.60
MANCHESTER PRESS	PUBLICATION EXPENSE	200.42
MARTIN EQUIP OF IA-IL	CUTTING EDGE	284.65
MEDIACOM	PHONE & INTERNET	362.54
MID-STATES ORGANIZED CRIME	MEMBERSHIP	100.00
MIDWEST TAPE	LIB MATERIALS	531.64
MODERN MARKETING	SUPPLIES	89.69
ONEIDA SIGNS	SEIBERT HALL PLAQUE	34.30
PALMER HARDWARE	SUPPLIES	1,299.15
POSTMASTER	BILLING POSTAGE	545.00
RELIANCE STANDARD LIFE INS	LIFE INSURANCE	415.15
SCHUMACHER ELEVATOR	MAINTENANCE	157.97
SOLUTIONS MANAGEMENT GROUP	PRINTER MAINT	191.66
STATE LIBRARY OF IOWA	CONFERENCE	98.00
TASER INTERNATIONAL	CARTRIDGES	397.26
TREASURER STATE OF IOWA	STATE TAX	3,526.00
TRUMBLEE, DAVID	REIMB FUEL	23.85
UPS	SHIPPING	197.36
USA BLUE BOOK	LAB SUPPLIES	749.18
VANTAGE TRANSFER AGENTS	PAYROLL WITHHOLDINGS	758.08

VERIZON WIRELESS	MOBILE DATA	520.23
VICK, TIMOTHY J	REIMB CONFERENCE	228.98
VISION SERVICE PLAN	INSURANCE	585.76
WATERLOO/C.F. COURIER	SUBSCRIPTION	440.63
WELLMARK	INSURANCE	26,998.38
WERTJES UNIFORMS	UNIFORM/TRUMBLEE	280.86
WINDSTREAM	PHONE & INTERNET	973.90
WORLD BOOK DIRECT MKTG	BOOK	50.40
PAYROLL CHECKS		61,565.18
TOTAL		153,210.81
	FUND TOTALS	
	GENERAL	82,816.29
	ROAD USE TAX	10,921.87
	EMPLOYEE BENEFIT	35,450.63
	LIBRARY GIFT & TRUST	252.02
	WATER	12,428.57
	SEWER	11,341.43
	TOTAL	153,210.81

Fire Tanker Purchase

Fire Chief Mike Ryan updated the Council on the progress made on the purchase of two fire trucks. Chief Ryan reviewed the budget for the tanker and rescue truck with the Council, noting that the Fire Department was ready to proceed with the tanker purchase. The department is still finalizing details on the rescue truck. Chief Ryan asked the Council for permission to proceed with the purchase of the fire tanker.

Following discussion, motion by Poynor, seconded by Stelken to approve the purchase of a Pierce FXP Tanker truck from Pierce Manufacturing at an estimated cost of \$239,540.00. Motion carried, all ayes.

Cooperative At-Grade Crossing Surface Repair Project Unit Cost Agreement with CCP Railroad Company

Motion by Struble, seconded by Stelken to adopt R-039-2017 Resolution Approving Cooperative At-Grade Crossing Surface Repair Project Unit Cost Agreement with CCP Railroad Company. Motion carried, all ayes.

Construction Project Updates

Tyler Olson and Ryan Wicks, Fehr Graham, updated the Council on construction projects in the City.

Reports

Council Member Poynor updated the Council on the hiring for the Delaware County Tourism Director position.

Motion by Behnken, seconded by Stelken that the meeting adjourn at 5:37pm. Motion carried, all ayes.

Milt L. Kramer, Mayor

Attest:

Erin Learn, City Clerk