

Minutes of the Regular Meeting of the City Council of the City of Manchester
Monday, April 24, 2017

Mayor Kramer called the meeting to order at 5:00pm.

Roll call of members present: Dean Sherman, Mary Ann Poynor, Dan Stelken, Connie Behnken, Ron Struble. Absent: None.

Jessica Pape, Manchester Area Chamber of Commerce Director, presented the Council with information on National Small Business Week. Mayor Kramer proclaimed April 30, 2017 through May 6, 2017 National Small Business Week.

Motion by Sherman, seconded by Struble to approve the agenda as presented. Motion carried, all ayes.

Consent Agenda

2.1 Approval of the minutes of the April 10, 2017 City Council meeting

2.2 Acknowledge Receipt of City Reports & Minutes

- the March 2017 IDNR Water Reports
- the March 2017 Wastewater Activity Report
- the minutes of the April 19, 2017 Planning & Zoning Commission meeting

2.3 R-040-2017 Resolution Approving Bills

2.4 R-041-2017 Resolution Amending Salary Resolution (Police)

2.5 Approve request of the Manchester Area Chamber of Commerce to close South Franklin Street from Main Street to East Delaware Street from 7:00am - 10:00pm on June 3, 2017 for the Rhubarb on the River event

2.6 Approve the request of the Delaware County Fair to have a fireworks display on Sunday, May 28, 2017 following their Hairball event

2.7 Approve the request of the Delaware County Fair to have fireworks displays on July 10, 13, and 14, 2017 during the annual County Fair

2.8 Approval of street & parking lot closures for Country Cruisers Car Club events on August 11 & 12, 2017

2.9 Approve payment of claims totaling \$10,412.00 to Fehr Graham for engineering services

2.10 Motion to set May 22, 2017 at 5:00pm as the date and time for a Public Hearing on the proposed vacation of a portion of the alley lying between West Main Street and West Butler Street, and River Street and North Franklin Street

2.11 R-042-2017 Resolution for Disposal of Equipment

2.13 R-044-2017 Resolution Approving (Whitewater Park Subdivision)

2.14 R-048-2017 Resolution Authorizing Participation in the IDOT Sign Replacement Program for Cities

2.15 Approval of the Consent Agenda

Mayor Kramer reviewed the items on the Consent Agenda with the Council.

Motion by Stelken, seconded by Behnken to remove R-043-2017 Resolution Approving Final Plat (Good Neighbor Subdivision) from the Consent Agenda to be considered separately. Motion carried, all ayes.

Following discussion, motion by Poynor, seconded by Sherman to approve the Consent Agenda. Motion carried, all ayes.

Bills approved for payment:

VENDOR	REFERENCE	AMOUNT
ACCESS SYSTEMS LEASING	COPIER MAINTENANCE	340.56
AFLAC	AFLAC-NONTAX	445.35
ALL INCLUSIVE REC	DOGIPOT SUPPLIES	366.25
ALLIANT ENERGY	ELECTRICITY	18,776.19
ANDERSON WELDING&MACHINE	REPAIR	282.54
NICHOLAS ANDREGG	SUPPLIES	50.00
BECKER ELECTRIC	REPAIR	557.00
BREHME DRUG INC	DOWNTOWN INCENTIVE PROGRAM	2,465.57
CENGAGE LEARNING,INC	LIB MATERIALS	123.16
CITY OF MANCHESTER-FLEX	MED FLEX	3,013.26
COLLECTION SERV CENTER	CHLD SUPP BI-WK	292.52

CORKERY, KATHY	REIMB SUPPLIES	112.90
CREDIT BUREAU SERVICES OF IA	COLLECTION	141.07
DATA TECHNOLOGIES, INC	SPRING USER MEETING	95.00
DEL CO AUDITOR	BEACON GIS QUARTERLY	3,000.00
DEL CO PLUMBING, LLC	SINK	271.04
DEL CO RECREATION CENTER	RENTAL	300.00
DEL CO SOLID WASTE COMMISSION	LANDFILL	937.30
DELAWARE INVESTMENTS	SAVINGS PLAN	1,125.00
DOLAN INS AGENCY	GENERAL INSURANCE RENEWAL	120,420.00
DON & WALT, LLC	REPAIR	79.55
DUDE SOLUTIONS INC	MOBILE 311 SOFTWARE	2,415.00
EFTPS - FED,FICA,MEDICARE	FED/FICA TAX	18,519.79
FASTENAL COMPANY, INC	SUPPLIES	10.19
FEHR GRAHAM	ENGINEERING	8,007.50
FELD FIRE	PUMP	3,980.00
THE FISH SHACK	MAINTENANCE	75.00
FOOD & CONSUMER SAFETY BUREAU	SPORTS COMPLEX CONCESSION LIC	67.50
GRUNDY NATIONAL BANK	XMAS CLUB	485.00
HAUSERS WATER CONDITIONING,INC	SUPPLIES	149.00
HAWKINS, INC.	CHEMICALS	337.50
HENDERSON PRODUCTS, INC	MAINTENANCE	4,271.00
HERITAGE PRINTING, INC	LEISURE GUIDE	1,271.22
HEYER, KATHRYN	READING PROGRAM	95.00
IA DEPT OF AG & LAND STEW	APPLICATOR CERTIFICATION	24.00
IA DEPT OF TRANSPORTATION	SUPPLIES	1,308.52
IDALS	APPLICATOR CERTIFICATION	15.00
IMFOA	ANNUAL DUES	50.00
INGRAM LIBRARY SERVICES,	LIB MATERIALS	154.21
INNOVATIVE RESCUE SOLUTIONS	SUPPLIES	298.33
IPERS	IPERS	43,456.63
ISU	FD TRAINING	495.00
KARR, LLC	SUPPLIES	79.46
KLUESNER SANITATION LLC	GARBAGE/RECYCLING	20,277.06
KMCH	MESSAGES	100.00
KORY'S CUSTOM TILLING	GARDEN TILLING	100.00
KRAMER, MILT L	MILEAGE REIMB	83.46
MANCHESTER FIRE FIGHTERS	REIMB SUPPLIES	38.76
MARTHA'S CLEANING SERVICE	FD MAINTENANCE	170.00
MCGREAL, AMANDA	READING PROGRAM	150.00
MES - MIDAM	FD SUPPLIES	191.17
MIDWEST PATCH/HI-VIZ SAFETY	SUPPLIES	607.82
MOBOTREX,INC	PARTS	90.00
PREMIER PARTS INC	PARTS	19.70
PIERCE MANUFACTURING INC	FIRE TANKER	215,988.00
QUILL	PD SUPPLIES	49.89
RADIO COMMUNICATIONS,INC	TECH SERVICE	221.75
SCHMIDT, LARRY J	SUPPLIES	120.00
SCHOLASTIC INC.	LIB MATERIALS	1,085.00
STATE HYGIENIC LABORATORY	LAB TESTS	192.00
SUNSHINE BOY WINDOW CLEANING	FD MAINTENANCE	110.00
TAUKE, MATT	SUPPLIES	35.31
TEAMSTERS LOCAL 238	UNION DUES	347.00
TENNIS SERVICES OF IOWA	P&R CLEANERS	799.00
THREE RIVERS FS	FUEL	3,892.78

TOP GRADE EXCAVATING	PAY ESTIMATE #1: 2017 STREETS	210,990.79
TREASURER STATE OF IOWA	STATE TAX	3,070.00
TRUMBLEE, DAVID	SUPPLIES	298.13
UEMSI/HTV	REPAIR	32.52
UPS	SHIPPING	6.37
USA BLUE BOOK	PARTS & SUPPLIES	706.43
VANTAGE TRANSFER AGENTS	ICMARC	758.08
VERIZON WIRELESS	MOBILE DATA	280.37
VICK, TIMOTHY J	MILEAGE REIMB	79.72
DUANE F CONRAD	TREE STUMP REMOVAL	187.50
WELCHER, LORETTA	REIMB SUPPLIES	100.32
WELLMARK	HEALTH INS	5,257.25
WIDNER DRUG	WORK COMP CLAIM	140.32
WINDSTREAM	PHONE & INTERNET	133.82
X-L SPECIALIZED TRAILERS	FRANCHISE FEE REBATE	3,854.89
PAYROLL CHECKS		48,851.80
UB REFUND CHECKS		256.81
TOTAL ACCOUNTS PAYABLE		758,432.93
	FUND TOTALS	
	GENERAL	203,356.59
	FRANCHISE FEES	3,854.89
	FIRE TRUCK RESERVE	215,988.00
	ROAD USE TAX	25,097.59
	POLICE SPECIAL USES	96.66
	HOUSING ACQ/DEMOLITION	96.69
	TIRRILL TRUST	509.47
	LIBRARY GIFT & TRUST	245.00
	DOWNTOWN INCENTIVE	2,522.19
	STREET PROJECTS	221,423.29
	WATER	35,014.12
	UTILITY DEPOSIT TRUST	256.81
	SEWER	49,971.63
	TOTAL	758,432.93

Good Neighbor Subdivision

Motion by Struble, seconded by Stelken to adopt R-043-2017 Resolution Approving Final Plat (Good Neighbor Subdivision) contingent upon receipt of the Attorney's Opinion. Motion carried, all ayes.

Part Time Dispatch Position

Police Chief Jim Hauschild requested the Council to authorize part-time and regular part-time dispatched positions to be permissible positions for reemployment following voluntary early retirement. The amount of training required for these positions makes it very desirable to allow a retiree to return to the part-time position.

Motion by Stelken, seconded by Struble to approve the part time dispatcher position as a permissible position for re-employment after voluntary early retirement. Motion carried, all ayes.

Motion by Behnken, seconded by Poynor to adopt R-045-2017 Resolution Amending Salary Resolution (Dispatch). Motion carried, all ayes.

Riverfront Phase 1 Project

Motion by Struble, seconded by Behnken to adopt R-046-2017 Resolution Approving Agreement for Professional Services with Fehr Graham for the Riverfront Phase 1 Project. Motion carried, all ayes.

Airport State Funding Application

City Manager Vick informed the Council that the application was for grant funds to assist in the replacement of the fuel system at the airport.

Motion by Sherman, seconded by Poynor to adopt R-047-2017 Resolution Authorizing Submission of Application for GAVI (Airport State Funding Application). Motion carried, all ayes.

Street Sweeper

Mayor Kramer reviewed the three bids received with the Council, noting that City Staff was recommending the bid of \$223,169 from Trans Iowa Equipment for an Elgin Street Sweeper.

Motion by Sherman, seconded by Behnken to adopt R-049-2017 Resolution Approving Purchase of Street Sweeper. Motion carried, all ayes.

Sidewalk Bids

City Manager Vick informed the Council that four bids had been received, and that Cornerstone Concrete Construction had submitted the low bid of \$3.35 per square foot.

Motion by Poynor, seconded by Struble to accept the bid of \$3.35 per square foot from Cornerstone Concrete Construction for the replacement of sidewalk at Tirrill Park and on the bikeway/walkway along Stiles and Acers Street. Motion carried, all ayes.

2018 Street Improvement Project

City Manager Vick informed the Council that the City would be working with The Burrington Group on the 2018 Street Project which is along New Street.

Motion by Stelken, seconded by Behnken to adopt R-050-2017 Resolution Approving Engineering Agreement (2018 Street Improvement Project). Motion carried, all ayes.

Construction Project Updates

Tyler Olson, Fehr Graham, updated the Council on construction projects in the City.

Reports

City Manager Vick informed the Council that the draft copy of the employee handbook was ready for review.

Motion by Behnken, seconded by Poynor that the meeting adjourn at 5:42pm. Motion carried, all ayes.

Milt L. Kramer, Mayor

Attest:

Erin Learn, City Clerk