

Minutes of the Regular Meeting of the City Council of the City of Manchester
Monday, February 26, 2018

Mayor Kramer called the meeting to order at 5:00pm.

Roll call of members present: Dean Sherman, Mary Ann Poynor, Dan Stelken, Connie Behnken, Ron Struble. Absent: None.

Motion by Behnken, seconded by Poynor to approve the agenda as presented. Motion carried, all ayes.

Consent Agenda

2.1 Approval of the minutes of the February 12, 2018 City Council meeting

2.2 R-027-2018 Resolution Approving Bills

2.3 Acknowledge Receipt of City Reports & Minutes

- minutes of the February 12, 2018 Parks & Recreation Commission meeting

2.4 Motion to set March 12, 2018 at 5:00pm as the date and time for a Public Hearing on the proposed budget for Fiscal Year July 1, 2018- June 30, 2019

2.5 R-028-2018 Resolution Amending Salary Resolution

2.6 Approve payment of claims totaling \$10,171.50 to Fehr Graham for engineering services

2.7 R-029-2018 Resolution Approving Property Tax Abatement Applications Submitted by Property Owners in Recognized Urban Revitalization Areas and Authorizing the Transmittal of the Approved Applications to the Delaware County Assessor

2.8 R-030-2018 Resolution Setting Date for Public Hearing on Urban Renewal Plan Amendment

2.9 R-031-2018 Resolution Waiving Right to Review Plat (ECIA)

2.10 Approve the request of the Farmer's Market to utilize the City property along River Street behind Bushel & a Peck for their 2018 Farmers Markets

2.11 Approval of the Consent Agenda

Following review of the items on the Consent Agenda, motion by Sherman, seconded by Struble to approve the Consent Agenda. Motion carried, all ayes.

Bills approved for payment:

VENDOR	DESCRIPTION	AMOUNT
ACCESS SYSTEMS LEASING	COPIER SUPPLIES	457.67
AFLAC	PAYROLL WITHHOLDINGS	569.32
ALLIANT ENERGY	ELECTRICITY	18,900.66
AMAZON CAPITAL SERVICES	SUPPLIES	15.08
AMERICAN LEGION POST 45	FLAGS	75.00
ARBOR DAY FOUNDATION	DUES	25.00
BLACK HAWK AUTOMATIC SPRINKLER	SPRINKLER MAINT	213.00
CITY OF MANCHESTER-FLEX	PAYROLL WITHHOLDINGS	913.32
COLLECTION SERV CENTER	PAYROLL WITHHOLDINGS	570.37
COMPASS MINERALS	SALT/MAGNESIUM CHLORIDE	23,202.41
COOK, ALAN B	VET MEMORIAL	613.10
DEL CO ABSTRACT CO	ABSTRACT FEES	1,260.00
DEL CO SOLID WASTE COMMISSION	LANDFILL	942.00
DELAWARE INVESTMENTS	PAYROLL WITHHOLDINGS	375.00
DON & WALT	REPAIR/MAINTENANCE	773.80
EDGEWOOD OIL	VEHICLE OIL/SUPPLIES	112.00
EFTPS - FED,FICA,MEDICARE	PAYROLL WITHHOLDINGS	18,177.50

FANGMANN, LINDA	CPR COURSE	48.00
FASTENAL COMPANY	PARTS/SUPPLIES	201.61
FOLEY, DOUG	REIMB MILEAGE	130.15
GALLS	STINGER LED DUAL SWITCH	131.99
GRUNDY NATIONAL BANK	PAYROLL WITHHOLDINGS	485.00
HAWKINS	BULK CHEMICALS	574.27
HENDERSON PRODUCTS	VEHICLE SUPPLIES	2,856.50
HITECH COMMUNICATIONS	CABLING MAINT/REPAIR	371.83
IAMU	DUES	863.85
IDNR	NPDES PERMIT	85.00
IDNR	WATER USE PERMIT	350.00
IDNR	SWPPP PERMIT	175.00
IPERS	IPERS	22,249.30
J & R SUPPLY	WTR/SWR SUPPLIES	8,085.00
JOHN F KEPPLER	STUMP REMOVAL/GRINDING	6,375.00
KLUESNER SANITATION	GARBAGE/RECYCLING CONTRACT	20,777.00
KRAMER, MILT L	MILEAGE REIMB	47.96
MANAIRCO	LENS, GASKET	88.26
MANCHESTER FIRE ASSOCIATION	REIMBURSE DUES	618.48
MIDWEST PATCH/HI-VIZ SAFETY	PATCH	904.30
MIDWEST TAPE	SUBSCRIPTION	305.52
MONKEYTOWN-STOREY KENWORTHY	SUPPLIES	138.85
NICC	BUSINESS SECTOR DUES	175.00
NORSOLV SYSTEMS ENVIRONMENTAL	PETROLEUM PRODUCTS	143.95
NRPA	NRPA DUES	170.00
PAINT N PLACE BODY SHOP	BEDLINER	525.00
PAYROLL CHECKS	PAYROLL	52,475.13
REGIONAL MEDICAL CENTER	BLS CLASS	540.00
RIVER CITY STONE,	AGGREGATES/ROCKS/STONE	71.28
RUNDE FORD, CHRYSLER, DODGE	VEHICLE RENTAL	200.00
SCHROEDERS CASH SUPPLY	ADMIN SUPPLIES	951.77
SMOCK, JEFF	REIMBURSEMENTS	167.86
STATE HYGIENIC LABORATORY	LAB TESTS	312.00
TEAMSTERS LOCAL 238	UNION DUES	356.00
TREASURER STATE OF IOWA	STATE TAX	3,439.00
VANTAGE TRANSFER AGENTS	PAYROLL WITHHOLDINGS	771.96
VERIZON WIRELESS	MOBILE DATA	280.37
VULCAN	PARTS	423.00
WALMART	SUPPLIES	167.77
WELLMARK	PAYROLL WITHHOLDINGS	2,403.54
WERTJES UNIFORMS	UNIFORM SUPPLIES	248.90
WINDSTREAM	PHONE/INTERNET	147.48
TOTAL ACCOUNTS PAYABLE		197,028.11
	FUND TOTALS	
	GENERAL	109,905.83
	ROAD USE TAX	46,507.73
	LIBRARY GIFT & TRUST	16.90
	CAPITAL PROJECTS	270.00
	WHITEWATER PARK PROJECT	1,600.00
	STREET PROJECTS	8,085.00

	WATER	13,487.66
	SEWER	17,154.99
	TOTAL	197,028.11

Public Hearing on Proposed Contract Documents and Estimated Costs for the Riverfront Phase 1 Project
 Mayor Kramer opened the Public Hearing at 5:10pm.

City Manager Vick reviewed the plans and documents for the project with the Council.

There being no written comments on file and no comments to be heard, Mayor Kramer closed the Public Hearing at 5:12pm.

Review bids received for Riverfront Phase 1 Project

Mayor Kramer informed the Council that bids were opened last Wednesday, with two bids received for the project. Both bids were considerably higher than the engineer’s estimate of \$755,047. Vieth Construction was the lower of the two bids at \$960,688.50.

Council Member Stelken asked what could be done to keep the project moving forward without having to spend more money on engineering. Ryan Wicks, Fehr Graham, discussed the issues with the bids and responded that there are two options – reject the bids, modify the project plans and re-bid the project or contact the low bidder and identify ways to reduce costs in the bid.

The Council discussed with the engineer and staff the following items: completion date, liquidated damages, materials in the project plans, the water feature, working with the contractor to reduce the bid, and the uniqueness of the project.

The Council discussed at the length with Ryan Wicks why the bids came in over the engineers estimate and the cost of engineering.

City Attorney Peters advised that the Council should be cautious in making changes to the bid with Vieth Construction because laws are very specific regarding contracts for public projects. Peters further advised that the Council should take no action at this time to allow for further review of the bids.

Review bids received for Well Installation, part of the Riverfront Phase 1 Project

City Manager Vick informed the Council that two bids had been received for the well portion of the project. Vick asked that the Council defer action on the bids until they decide how to proceed on the overall Riverfront Phase 1 Project.

Brownfields Assessment Grant Program - Nicole Turpin, ECIA

Nicole Turpin, ECIA, provided the Council with information on the USEPA Brownfields Coalition Assessment Grant that will assist the City in completing the environmental tier 2 testing and inspection at 304 West Main Street.

Cooperative At-Grade Crossing Surface Repair Project Unit Cost Agreement with Chicago, Central & Pacific Railroad Company

City Manager Vick informed the Council that he had contacted the railroad regarding the cost to have a wooden crossing instead of the rubber crossing the railroad was proposing. In switching to wood, the cost would only be reduced by \$1,353.00.

The Council discussed the wood surface vs. the rubber surface, the cost to the City, and the life expectancy of railroad crossings.

Motion by Behnken, seconded by Stelken to approve the Cooperative At-Grade Crossing Surface Repair Project Unit Cost Agreement with the rubber surface. ON CALL OF ROLL: AYES: Behnken, Stelken, Poynor, Struble. NAYS: Sherman.

Rides to Wellness Van Service

Mayor Kramer informed the Council that the Regional Transit Authority (RTA) had been awarded a Rides to Wellness Grant in 2016. The grant allowed the RTA to provide van service to all of Delaware County, and only Delaware County, for those needing rides to wellness appointments. As a part of the grant's match, the City assisted in the cost of fuel and maintenance of the van (up to \$4,000) for the 18 month duration of the grant. The grant has ended and RTA would like to continue to provide the service to Delaware County and Manchester residents. They are asking the City to continue to provide maintenance and fuel to operate the RTA van in Delaware County. Based on the past year's expenses, RTA is expecting the total costs for Fiscal Year 2018-2019 to be less than \$2,300.

Following discussion, motion by Poynor, seconded by Behnken to approve the City's continued support of this program through paying for fuel and providing maintenance for the van. Motion carried, all ayes.

Maquoketa River Watershed Management Association Grant Funding Request

Motion by Sherman, seconded by Stelken to approve request of the Maquoketa River Watershed Management Authority for a Letter of Commitment for the amount of \$150 for their Comprehensive Water Quality Management Planning Grant application. Motion carried, all ayes.

Construction Project Updates

Ryan Wicks, Fehr Graham, updated the Council on the East Delaware Parking Lot project, the Highway 13 Water Main Loop and the 2020 Street Project.

Jason Wenger, Burrington Group, updated the Council on the 2018 Street Project and Norby's Farm Fleet project.

Reports

City Manager Vick updated the Council on upcoming meetings.

Council Member Sherman informed the Council that there will be a public meeting on March 1, 2018 to review the results of the Engage Manchester survey. Sherman also noted that he has stepped down as chair of Good to Great and that Wes Schulte will be taking the lead.

Kanyon Cooksley, East Buchanan student, asked how many years has the Farmers Market has been in Manchester and if it was successful? Council Members responded that it has been in place for more than 15 years and is very successful.

Jake Ohi, East Buchanan student, asked which street the railroad crossing is being repaired on. Mayor Kramer responded it was South Brewer Street.

Motion by Behnken, seconded by Struble that the meeting adjourn at 6:06pm. Motion carried, all ayes.

Milt L. Kramer, Mayor

Attest:

Erin Learn, City Clerk