



Manchester

IOWA

FAMILY. COMMUNITY. OPPORTUNITY.

APRIL
2018

QUARTER
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WWW.MANCHESTER-IA.ORG

Check our website often as updates will be happening in the coming months!

STAYING UP TO DATE

Stay up to date with everything happening with the City of Manchester's official news sources, **KMCH & The Manchester Press!**

Subscribe to our e-newsletter to receive regular updates in your email inbox! Visit www.manchester-ia.org, scroll to the bottom and click "Subscribe to E-Newsletter".

Follow along with all of the events that are happening in Manchester! Visit www.manchester-ia.org to view the community calendar. Continue to check back as events are added often.

Manchester Leisure & Recreation Guides are available now in the City Office!

BILL PAY, E-BILLING & EFT AUTO WITHDRAWAL:

YOU ASKED, WE ANSWERED.....The City of Manchester is pleased to offer secure, convenient eBill and online bill pay to all customers.

Ebills are a convenient, secure, faster and environmentally friendly way of receiving your utility bill. And, they not only reduce waste, but they reduce postage costs too. Enrolling in eBill cancels your paper bill, but the ebill still contains the same information you are used to receiving on your paper bill. Email notifications are sent each month as soon as your new bill is available.

To enroll in eBill, simply contact Manchester City Hall at 563-927-3636.

You can also access your account information and pay your bill online 24/7 with on-line bill pay. View your payment history, consumption history and previous billing history. No more late payments, no check writing and stay up to date with the click of a button.

To set up, simply go to mail.manchester-ia.org. Enter a valid email, create a password, and have your account number and location (as it appears on your bill) handy. That's it!

DO YOU HAVE ANOTHER FORM OF PAYMENT YOU WANT TO USE?

Utility payments may also be made via automatic withdrawal from your checking account. Simply stop in or download the form from the City's website and return it to the office. Cash, check, money order, debit or credit payments are also accepted. There is even an after-hours dropbox for your convenience. If you have any questions, give us a call at the City Office at 563-927-3636.



PARKS & REC

Like our page on Facebook! *Manchester Parks & Rec*

SWIMMING LESSONS

GROUP LESSONS:

Sign-up begins Wednesday, April 18th from 6pm-8pm at City Hall. We will take registrations in the office anytime during regular hours (8:00am – 4:00pm) beginning April 19th. We will also have a sign up on Saturday, April 21st from 9 -10am.

Sessions are Monday-Friday for 2 weeks, 45 minutes per day. Time slots are available at 9:00, 10:00, 11:00 with limited slots at noon and 5-6pm. Not all levels are available at all time slots. We will have the exact levels and time slots set as we get closer to April 18. Group lessons generally do not fill up right away and we usually have plenty of openings.

PRIVATE LESSONS:

Sign up begins Wednesday, May 9th from 6pm-8pm at City Hall. We will take registrations in the office anytime during regular hours (8:00am – 4:00pm) beginning May 10th.

Private Lessons have a tendency to fill up fast, especially noon and 5-6pm time slots.

People generally line up outside early to register for Private Lessons.

Group Sessions & Cost:

Session 1: June 4-15

Session 2: June 18-June 29

Session 3: July 2-July 13 (only 9 days due to 4th of July)

Session 4: July 16-27

\$35/session: Levels 1-6

\$30/session: Parent & Child (6 mo - 3 yr old)

\$30/session: Pre School (Ages 4-5)

Private Lessons –

We have two different options:

Mon-Fri for 2 weeks for a ½ hour per day

Mon-Fri for 1 week for 1 hour per day.

Cost is \$70 per child.

➔ **Contact Doug Foley at 563-927-3636 or dfoley@manchester-ia.org for more information.**

SUMMER REC PROGRAMS – Online sign-up is open

Sign up for Summer and Fall programs and activities online by visiting **WWW.MANCHESTER-IA.ORG**. There is a link to the online registration on the front page.

Programs include: Broadway Kids, Kids & Critters Camp, Youth Soccer, Youth Volleyball, Youth Tennis, Flag Football, Kayak Clinics and Adult Sports Leagues

MANCHESTER FAMILY AQUATIC CENTER

Tentative Opening Day is Saturday May, 26th

ADMISSION FEES

Ages 0-2 = Free

Ages 3-7 = \$2.00

Ages 8+ = \$5.00

SEASON PASSES

Single Pass = \$60

Family Pass = \$125

Add a babysitter to any season pass for \$20

Aquatic Center Phone Number: 563-927-6488

HOURS OF OPERATION:

OPEN SWIM

Monday-Friday:

1:00-5:00 pm

6:00-8:00 pm

Saturday & Sunday:

1:00-7:00 pm

LAP SWIM

Monday-Friday:

6:00-7:00 am

Noon-1:00 pm

5:00-6:00 pm

Saturday:

Noon-1:00 pm

BUILDING PERMITS

2018 CONSTRUCTION SEASON

IOWA ONE-CALL 811 BEFORE YOU DIG!

One of the most common mistakes property owners make when considering home improvements is failing to obtain a permit. With construction season looming, the City of Manchester would like to remind residents and business owners that permits within the corporate limits of the City of Manchester are required for a variety of property or infrastructure related items.

→ **If you aren't sure if your project requires a permit, please contact Tim Heims, Building Official/Zoning Administrator at (563) 927-3636 or (563)-920-0867.**

PERMITS ARE REQUIRED FOR THE FOLLOWING:

BUILDING PERMIT

- construction of a house, dwelling, duplex, multi-family dwelling, commercial or industrial building.
- construction of an unattached garage or an accessory building.
- an addition to an existing building, dwelling or garage.
- any deck, porch, stairs, steps, ramps or entry way.
- any addition or construction that changes the exterior dimensions of existing buildings.

ELECTRICAL PERMIT

- any new, added, or change of electrical system.

EXCAVATION PERMIT

- any city Property, City Right-of-Way or Utility Easements. If a building permit has been issued, an excavation permit is not required.

FENCE PERMIT

- any new fence or alteration, relocation or reconstruction of an existing fence.

PLUMBING PERMIT

- any new, added, or change of plumbing system.

RESIDE PERMIT

- any reside, rebrick of more than 25%.

ROOF PERMIT

- any reshingle or reroof of more than 25%.

SIDEWALK PERMIT

- new sidewalks or repair of existing sidewalks.

SIGN PERMIT

- any sign or graphic display on a window, wall, roof of any building or free standing sign.

NOTE: A minimum 24-hour notice is required for all building inspection requests.

City ordinance also requires all general contractors working within the City limits to bi-annually register with the City. Proof of current State of Iowa Contractor Registration and insurance is required.

STREET CONSTRUCTION

SUMMER STREET PROJECTS

2018 Street Project

- New Street from Clara Avenue to Acers Street
- A portion of West Marion & South 12th Street by Walmart

Normal Maintenance, Street Painting, Asphalt & Concrete Patching will occur during the Summer months.

This is a busy time of the year for the streets department. City Staff appreciates your patience as we make progress around town.

LISTEN FOR WEEKLY UPDATES ON KMCH

SEASONAL REMINDERS

POTHOLES, STORM SEWERS & WATER MAIN BREAKS

With Iowa's crazy winter weather, residents can be certain they will most likely encounter potholes, plugged storm sewers and maybe even some water main breaks.

Potholes are created when moisture seeps into the pavement, freezes, expands and then thaws. This cycle weakens pavement. And traffic loosens it even more, eventually causing pavement to crumble and pop out. What's worse, is that the warm, spring weather we are all anticipating, actually accelerates the freeze/thaw cycle, causing pavement to deteriorate even more quickly. Some streets can literally "break out" in potholes overnight. The City of Manchester Street crews repair potholes every year and try to fix them as soon as possible.

Storm sewers are designed to drain excess storm water from paved streets, parking lots, sidewalks and roofs. They can be easily plugged by snow, ice or by the most common culprit – leaves.

A water main is an underground pipe that delivers water to a property's service line. Although breaks can happen at any time during the year, most are likely to occur during extreme weather conditions – much like we experienced in Iowa. Breaks often occur due to ground shifts created by the freezing and thawing process.

→ **If you 'run across' any potholes, find a blocked storm sewer, or see water running in the street or bubbling up from behind the curb, please contact the City Office at 563.927.3636 to let us know.**

SPRING CLEAN-UP & COMPOST SITE

City crews will make a spring yard waste pick-up on **MONDAY, APRIL 30, 2018.**

This will be the only spring pick-up.

Yard waste must be placed next to the curb by 7:00 A.M., in clear, plastic bags or in waterproof containers weighing no more than 35 pounds. Material in cardboard boxes, colored bags, or mixed with garbage, will NOT be picked up.

Yard waste includes leaves, vegetation and small twigs. Larger sticks and branches must be tied up in bundles no more than 6 feet long or larger than 12 inches around. Crews will not pick up stumps or entire trees or shrubs.

Manchester residents are also encouraged to take advantage of the City's Compost Site, located at 541 South Brewer Street. The compost site is open from sun up to sun down. Anyone can remove compost or brush items at the site; however, **ONLY** a resident of the City can bring items in. Finished compost is replenished on Mondays and Fridays at approximately 9:00am. Please dump materials according to signs posted at the site. It is illegal to dispose of garbage or trash at the Compost Site and violators will be fined.

METALS RECYCLING

The Chamber is continuing the tradition of protecting our planet during the month of April! Metals Recycling Day will be **April 28th from 8-Noon at the East Gate at the Delaware County Fairgrounds.** Bring your appliances, bikes, grills, freezers, microwaves, treadmills, file cabinets, water heaters and more. Thede's Computer Repair and Recycling will also be there to take your smaller appliances and computers. **NO TVs, OLD MONITORS or TIRES!**

→ **For more info, contact the Manchester Area Chamber of Commerce at 563.927.4141 or Thede's Computer Repair and Recycling at 563-822-1143.**



MANCHESTER COMMUNITY GARDENS

Community gardens provide common ground for people to grow plants, build strong communities and provide the space needed for a garden. Garden plots are available to any City of Manchester resident interested in growing his/her own produce. **The gardens are located on River Street.**

To get started, simply stop at the City Office to complete an application, pay the **\$30 rental fee**, and receive your water hydrant key. Registrations are filled on a first come, first served basis. *Phone registrations will not be accepted.* All garden tools, hoses, etc., shall be supplied by the gardener. 50% of your rental fee will be refunded when your garden plot is cleaned and the water key is returned at the end of the season.

Gardens are open May 1st – October 15th.

Benefits

- Build community while working with fellow gardeners
- Save money
- Enjoy fresh food that you help grow
- Donate extra produce to local food initiatives
- Educate youth about gardening and nutrition
- Get active & increase physical activity
- Train new gardeners or learn new tricks from the experts

Site & Layout

- Plots are approximately 10 x 15 feet
- 20 plots available
- Plots of land are leased for an annual fee of \$30 per plot; maximum of 2 plots per gardener
- Tilling will be done prior to the growing season
- Water will be available on site
- Compost will be available on site
- Parking is available

LIBRARY PROGRAMS

WEEKLY STORY TIME: Wednesdays at 10:30 a.m.

The Manchester Public Library holds weekly story times for all ages! We share stories, songs, fingerplays and end the half hour with bubble time! These will continue through May.

NATIONAL LIBRARY WEEK: April 8th – 14th

We will be celebrating all week with special events and surprises. We will be holding a board game pizza party for teens and adults on **Thursday, April 12th from 5-7 p.m.** The library has a nice collection of board games—come join the fun and learn a new game while enjoying some free pizza. On **Saturday, April 14th at 10:30** we will celebrate libraries with a special family story time.

AFTERSCHOOL LEGO DAY IN APRIL: Wednesday the 18th from 1:30-3:30

This is a drop in program and all are welcome to stop by and build something for us to display.

MOVIE SHOWING 'PADDINGTON 2': Wednesday, April 25th at 2:00

Join in the downstairs meeting room for the movie. Free popcorn will be served.

DO YOU ENJOY READING ALL TYPES OF BOOKS? The Friends of the Library sponsor a monthly books club and meet on the last Wednesday of each month. Their next book choice is 'Neverwhere' by Neil Gaiman and they will be meeting on April 25th at 6:00 p.m. in the downstairs meeting room of the library. This is free and open to the public.

➔ **Upcoming events at the library include Children's Book Week in May and the summer reading kick-off on June 2nd. To keep up to date and learn more about our programs, follow us on Facebook at www.facebook.com/ManchesterLibraryIA We also have an Instagram account: [instagram.com/manchesterlibraryia](https://www.instagram.com/manchesterlibraryia)**

Give us a call at 563-927-3719 if you have any questions.

SEASONAL REMINDERS

Dog Licenses

All dogs within the City of Manchester are required to be licensed. **License fee is \$20 per neutered/spayed dog, or \$50 per unaltered dog.** This is a lifetime license. Proof of rabies vaccination must be provided.

Rabies vaccination cannot expire within 6 months of the date of application for dog license. Dog owners are reminded it is unlawful to allow their dog to run at-large and are required to clean up after their animal.

Bicycle Licenses

The City of Manchester encourages residents to license their bicycles. Bicycle licenses cost **\$5.00** and shall be valid for the period of time that the bicycle is owned by the applicant. Please provide the serial number, color, size and brand name of the bike.

Having your bicycle licensed makes it possible for the Police Department to return lost or stolen bikes to their owner! If your bike is lost or stolen, please contact the Police Department at 927-3355 to see if it has been found.

Curfew Law

Spring is a good time to remind parents and children of City Curfew laws. Minors under the age of 18 must be off the streets under the following guidelines:

Ages 16 and 17:

Curfew is 11:00PM Sunday through Thursday.
12 Midnight Friday and Saturday night.

Under age 16:

Curfew is 10:00PM Sunday through Thursday.
11:00PM Friday and Saturday night.

There are some exceptions; when accompanied by parent or other relative over 21 years old, or going to and from employment, school or church functions. Minors violating the curfew ordinance will be taken home by police to the parent or guardian and the minor and parent may be cited. Police encourage parents to discuss these rules with their children and for parents to also enforce the rules.

MANCHESTER POLICE DEPARTMENT

The Manchester Police Department has started raising funds for the purchase of a new K-9. Our current K-9 (Tya) is over 10 yrs old and it is time to replace her. A new dog and training cost the Police Department 16,500.00.

Donations can be sent to or dropped off at the Manchester PD, 208 East Main St, Manchester Iowa. Our K-9 program is funded through donations and forfeitures.

Current K-9 Unit Officer
Brad Comer and K-9 Tya



LOOKING AHEAD...

Manchester Farmer's Market kicks off their season on Saturday, May 26th in a new location - **River Street behind Bushel and a Peck**. The market is open Saturdays 8-11am through October 6th. Follow Manchester Farmer's Market on Facebook for more information!

Rhubarb on the River will take place on Saturday, June 16th. A run and bike ride will kick off the morning before an afternoon full of visiting vendors, trying rhubarb brats, pie and other samples, and viewing demonstrations and safety techniques along Manchester's White Water Park. Visit www.manchesteriowa.org for more information!

Visit www.manchester-ia.org to keep up on all of the meetings and events happening in Manchester!