

**Minutes of the Regular Meeting of the City Council of the City of Manchester
Monday, May 13, 2019**

Mayor Kramer called the meeting to order at 5:00pm.

Roll call of members present: Dean Sherman, Mary Ann Poynor, Dan Stelken, Tania Bradley, Ron Struble.
Absent: None.

Mayor Kramer presented a Service Award to Jody King for 20 years of service to the Manchester Aquatic Center and to Jim Peters for 30 years of service as City Attorney for the City of Manchester.

Council Member Poynor noted that the Urban Revitalization paperwork, under Exhibit A, Section F, Item 2 it should be 70% not 75% for years six through ten and asked that it be corrected to reflect that. Motion by Sherman, seconded by Struble to approve the agenda as amended. Motion carried, all ayes.

Consent Agenda

2.1 Approval of the minutes of the April 22, 2019 City Council meeting

2.2 R-045-2019 Resolution Approving Bills

2.3 Acknowledge Receipt of City Reports & Minutes

- the April 2019 Statistical Report for the Library
- the minutes of the April 11, 2019 Library Board meeting
- the April 2019 Wastewater Reports
- the minutes of the May 8, 2019 Planning & Zoning Commission meeting

Action (Consent): 2.4 Liquor License Applications

- Renewal Application for Off Premise Class E Liquor License with Sunday Sales for Casey's General Store #2185 at 908 West Main Street

2.5 Downtown/Commercial Incentive Program Grant Application

- Downtown Incentive Facade Grant in the amount of \$2,983.04, with the ability to increase within the grant parameters should additional repairs be needed, for Franklin Sack LLC for the property at 107 & 109 South Franklin Street

2.6 Proclamation of May 2019 as Community Action Month

2.7 Ordinance 005-2019 An Ordinance Amending the Code of Ordinances for the City of Manchester, Iowa, by adding Scheduled Fines for Traveling on Barricaded Street or Alley, third consideration and final adoption

2.8 R-046-2019 Resolution Amending Salary Resolution

2.9 Approve payment of claims totaling \$35,320.00 to Fehr Graham for engineering services

2.10 R-047-2019 Resolution Providing for Notice of Hearing on Proposed Amendment to the Revitalization Plan for the Manchester Urban Revitalization Area (*Exhibit A, Section F, Item 2 corrected to 70% for years six through ten*)

2.11 Motion to set June 10, 2019 at 5:00pm as the date and time for a Public Hearing on a proposed lease agreement with Riverside Property Group, LLC for lease of the alley adjacent to 121 South Franklin Street for a term of 25 years

2.12 Ordinance 006-2019 An Ordinance Amending the Code of Ordinances of the City of Manchester, Iowa, by Amending Provisions Pertaining to Water Rates and Sewer Rates, second consideration and adoption

2.13 Approve changing the date of the second City Council meeting in May from May 27, 2019 to May 28, 2019 at 5:00pm due to the Memorial Day holiday

2.14 Approve Pay Estimate #9 in the amount of \$4,882.62 to Kirkham Michael for the Airport Environmental Assessment Project

2.15 Approve the closure of the 100 block of South Franklin Street on May 23, 2019 at 5:00pm for the West Delaware Middle School Jazz in the Streets event

2.16 Approve the request of the Manchester Area Chamber of Commerce to close South Franklin Street from Main Street to the Marion Street Bridge from 6:00am - 4:00pm on June 1, 2019 for the Rhubarb on the River event

2.17 R-048-2019 Resolution Consenting to Assignment of Trustee Agent Agreements; Escrow Agent Agreements; and/or Paying Agent and Registrar and Transfer Agent Agreements

2.18 R-049-2019 Resolution Approving Engineering Agreement with Burrington Group for the 2020 East Main Street Improvements Project

2.19 R-050-2019 Resolution Setting Date for the sale of General Obligation Vehicle Acquisition Loan, Series 2019 and authorizing the use of a Term Sheet in Connection Therewith

2.20 R-051-2019 Resolution Approving Change Order #4 for the Riverfront Park Project

2.21 Approve Pay Estimate #6 in the amount of \$77,485.00 to F.L. Krapfl, Inc. for the Riverfront Park Project

2.22 Approval of the Consent Agenda

Mayor Kramer reviewed the items on the Consent Agenda with the Council. Motion by Poynor, seconded by Bradley to approve the Consent Agenda as amended. Motion carried, all ayes.

Bills approved for payment:

VENDOR	DESCRIPTION	AMOUNT
ACCENT LASER	TONER CARTRIDGES	284.80
ADDOCO	PLAYGROUND MULCH	1,338.75
AFLAC	PAYROLL WITHHOLDINGS	584.56
ALLIANT ENERGY	ELECTRICITY	3,519.32
AMAZON	LIBRARY SUPPLIES	553.05
AMAZON CAPITAL SERVICES	SUPPLIES	516.45
AMERICAN WATER WORKS ASSOC	ANNUAL MEMBERSHIP DUES	371.00
ANDERSON WELDING	REPAIR/MAINTENANCE	179.63
APPLIED SPECTROMETRY	MANIFOLD DIAPHRAGM/VALVE	1,035.00
BAKER & TAYLOR BOOKS	LIBRARY MATERIALS	689.71
BARD MATERIALS	CONCRETE	872.02
BAUMGARTNER GATE FACTORY	REPAIR/MAINTENANCE	169.00
BLACK HILLS ENERGY	HEATING FUEL	5,760.50
BURRINGTON GROUP	ENGINEERING SERVICES	1,470.00
CARRICO AQUATIC RESOURCES	AQUATIC SUPPLIES	2,592.51
CENGAGE LEARNING	LIBRARY MATERIALS	60.78
CENTER POINT	LIBRARY MATERIALS	131.22
CITY OF MANCHESTER-FLEX	PAYROLL WITHHOLDINGS	1,377.19
COLIBRI SYSTEMS NORTH AMERICA	LIBRARY MATERIALS	1,732.40
COLLECTION SERVICE CENTER	PAYROLL WITHHOLDINGS	570.37
COLOFF DIGITAL	WEBSITE MAINTENANCE	179.00
CREDIT BUREAU SERVICES OF IA	COLLECTION SERVICES	23.59
DANIELS, MARTIKA	CIRCUS VARIETY SHOW	125.00
DEL CO SOLID WASTE COMMISSION	LANDFILL	952.40
DELAWARE INVESTMENTS	PAYROLL WITHHOLDINGS	375.00
DELHI LUMBER	BUILDING SUPPLIES	194.20
DEMCO	LIBRARY MATERIALS	123.99
DEPOSIT REFUNDS ON 5/01/2019	UTILITY DEPOSIT REFUNDS	331.51
DOG WASTE DEPOT	DOG WASTE BAGS	132.99
DOLAN INS AGENCY	ANNUAL INSURANCE PREMIUM	132,063.00
DON'S TRUCK SALES	PARTS & SUPPLIES	404.66
EFTPS - FED,FICA,MEDICARE	FED/FICA TAX	18,709.23

ELM USA	LIBRARY MATERIALS	25.00
ERIN LEARN PETTY CASH	SPORTS COMPLEX START-UP	300.00
FAREWAY STORES	SUPPLIES	301.06
FEHR GRAHAM	ENGINEERING FEES	43,782.50
FOLSOM, KRISTY	TRAVEL REIMB	53.36
GEORGEN AUTO	VEHICLE MAINT/REPAIR	524.32
GRUNDY NATIONAL BANK	PAYROLL WITHHOLDINGS	425.00
HAUSERS WATER CONDITIONING	CHEMICALS/SUPPLIES	60.00
HERITAGE PRINTING	OFFICE SUPPLIES	67.00
ICMA	2019 DUES	815.27
IDNR	NPDES PERMIT: RIVERFRONT PARK	175.00
JOHN DEERE FINANCIAL	PARTS/SUPPLIES	119.07
KELLY, JESSICA	MILEAGE REIMB	172.84
KING, JODY	CPR MANNEQUIN RENTAL	75.00
KIRKHAM MICHAEL	PAY #8: AIRPORT ENV ASSESSMENT	4,882.61
KLUESNER SANITATION	GARBAGE/RECYCLING	21,714.15
KMCH	RADIO ANNOUNCEMENTS	260.00
KRAMER, MILT L	MILEAGE REIMB	100.20
MAINSTAY SYSTEMS	NETWORK MAINTENANCE	2,596.00
MANCHESTER CHIROPRACTIC	INTERIOR GRANT: 953 E MAIN	963.36
MEDIACOM	PHONE/INTERNET	403.11
MIDWEST TAPE	LIBRARY MATERIALS	553.66
MOMENTUM	SCREEN PRINTING	894.35
NACOP	2019 DUES	60.00
NE IA REGIONAL LEAGUE	NEIRL DUES	25.00
NICC	MREP PHONE/INTERNET	200.00
PALMER HARDWARE	PARTS/SUPPLIES	904.02
PAYROLL CHECKS	PAYROLL	54,441.42
PEPSI COLA BOTTLING	CONCESSIONS	2,160.43
PETERS & LONGMUIR	LEGAL FEES	1,093.00
PITNEY BOWES	POSTAGE	2,008.50
PLASTIC RECYCLING OF IA FALLS	PICNIC TABLES	3,589.00
POSTMASTER	POSTAGE	544.26
POWER SERVICES	GENERATOR REPAIR	400.00
RADIO COMMUNICATIONS	REPAIR/MAINT	388.83
RELIANCE STANDARD LIFE INS	INSURANCE	434.15
RIVER CITY STONE	ROCK/STONE	1,525.00
SCHERBRING, TODD	INTERIOR GRANT: 118 N FRANKLIN	1,311.47
SCHMITZ, JULIE A	MILEAGE REIMB	65.19
SCHRECK, JO	KIDS N CRITTER SUPPLIES	44.73
SCHROEDERS CASH SUPPLY	SUPPLIES	57.37
SCHUMACHER ELEVATOR	ELEVATOR MAINTENANCE	170.29
SEELEY, RICK	VIDEO SUPPLIES	638.29
SHRED-IT US	SHREDDING	39.83
SMOCK, JEFF	MILEAGE REIMB	178.64
SOLUTIONS MANAGEMENT GROUP	PRINTER CONTRACT	323.44
STETSON BLDG PRODUCTS	CONSTRUCTION SUPPLIES	759.90
STOREY KENWORTHY	LIBRARY SUPPLIES	139.90
SUNSHINE BOY WINDOW CLEANER	WINDOW MAINT	44.00
SUPREME GREEN	MOWING CONTRACT	4,366.69
TAUKE, MATT	REIMBURSE SUPPLIES	68.01
THREE RIVERS FS	FUEL/FERTILIZER	5,798.01

TREASURER STATE OF IOWA	STATE TAX	3,279.00
US DEPT OF EDUCATION	PAYROLL WITHHOLDINGS	225.22
USA BLUE BOOK	PARTS/SUPPLIES	303.39
VANTAGE TRANSFER AGENTS	PAYROLL WITHHOLDINGS	819.69
VERIZON WIRELESS	MOBILE DATA	229.94
VISION SERVICE PLAN	INSURANCE	631.20
WALMART	SUPPLIES	348.30
WAUGH, MICHELLE	LIBRARY PAINTING	842.00
WELLMARK	INSURANCE	27,428.11
WINDSTREAM	PHONE/INTERNET	1,935.51
WOODWARD COMMUNICATIONS	PUBLICATION EXPENSE	1,156.38
WORLD TRADE PRESS	SUBSCRIPTION	340.00
TOTAL ACCOUNTS PAYABLE		376,003.80
	FUND TOTALS	
	GENERAL	198,447.72
	HOTEL MOTEL TAX	278.00
	ROAD USE TAX	17,425.07
	EMPLOYEE BENEFITS	23,231.53
	LIBRARY GIFT & TRUST	1,006.40
	POLICE CANINE	3.70
	CAPITAL PROJECTS	780.00
	DOWNTOWN INCENTIVE	2,274.83
	WHITewater PARK PROJECT	4,682.72
	STREET PROJECTS	43,845.00
	WATER	37,014.47
	UTILITY DEPOSIT TRUST	331.51
	WATER CAPITAL PROJECT	500.00
	SEWER	46,182.85
	TOTAL	376,003.80

Monthly Revenues:

Month of July 2018	
FUND	AMOUNT
GENERAL	88,198.21
FRANCHISE FEES	74,556.55
FIRE TRUCK RESERVE	133.31
STREET EQUIPMENT RESERVE	1,045.71
ROAD USE TAX	49,391.00
EMPLOYEE BENEFIT	6,420.52
POLICE SPECIAL USES	0.75
EMERGENCY	239.06
LOCAL OPTION SALES TAX	41,245.71
TAX INCREMENT FINANCING	1,314.71
PARK IMPROVEMENT	76.95
PARK GIFT & TRUST	2,790.92
LORA STEWART TRUST	0.08
LIBRARY GIFT & TRUST	166.40
POLICE CANINE	501.04
DEBT SERVICE	3,000.31
DOWNTOWN INCENTIVE	600.98
WHITewater PARK PROJECT	164,327.00

Month of August 2018	
FUND	AMOUNT
GENERAL	85,030.11
FRANCHISE FEES	2,018.36
HOTEL MOTEL TAX	6,025.70
FIRE TRUCK RESERVE	166.79
STREET EQUIPMENT RESERVE	0.64
ROAD USE TAX	78,307.57
EMPLOYEE BENEFIT	8,217.64
POLICE SPECIAL USES	0.94
EMERGENCY	440.56
LOCAL OPTION SALES TAX	37,412.45
TAX INCREMENT FINANCING	6,245.55
PARK IMPROVEMENT	11,421.98
ACQUISITION/DEMOLITION	2,295.00
PARK GIFT & TRUST	5,114.49
LORA STEWART TRUST	0.10
LIBRARY GIFT & TRUST	341.11
POLICE CANINE	101.30
DEBT SERVICE	5,735.17

STREET IMPROVEMENT	2,915.36
WATER	73,364.15
UTILITY DEPOSIT TRUST	622.05
WATER DEBT SERVICE	10,000.00
SEWER	96,661.03
SEWER REPLACMENT	1,000.00
SEWER DEBT SERVICE	45,149.53
TOTAL	663,721.33

DOWNTOWN INCENTIVE	459.66
WHITEWATER PARK PROJECT	216.00
STREET IMPROVEMENT	1,440.45
WATER	63,205.25
UTILITY DEPOSIT TRUST	1,077.57
WATER DEBT SERVICE	10,000.00
SEWER	91,602.91
SEWER REPLACMENT	1,000.00
SEWER DEBT SERVICE	45,187.08
TOTAL	463,064.38

Month of September 2018

FUND	AMOUNT
GENERAL	208,961.67
FRANCHISE FEES	2,150.37
FIRE TRUCK RESERVE	133.58
STREET EQUIPMENT RESERVE	0.52
ROAD USE TAX	75,137.65
EMPLOYEE BENEFIT	74,077.07
POLICE SPECIAL USES	0.75
EMERGENCY	5,200.81
LOCAL OPTION SALES TAX	37,382.18
TAX INCREMENT FINANCING	58,097.79
PARK IMPROVEMENT	77.10
PARK GIFT & TRUST	164.93
LORA STEWART TRUST	0.08
LIBRARY GIFT & TRUST	549.04
POLICE CANINE	262.48
DEBT SERVICE	64,948.90
DOWNTOWN INCENTIVE	267.84
STREET IMPROVEMENT	25,061.51
WATER	71,232.13
UTILITY DEPOSIT TRUST	322.05
WATER CAPITAL PROJECTS	30,000.00
WATER DEBT SERVICE	10,000.00
SEWER	87,753.99
SEWER REPLACMENT	1,000.00
SEWER DEBT SERVICE	45,149.83
TOTAL	797,932.27

Month of October 2018

FUND	AMOUNT
GENERAL	513,790.69
FRANCHISE FEES	102,515.56
FIRE TRUCK RESERVE	133.70
STREET EQUIPMENT RESERVE	0.52
ROAD USE TAX	46,421.74
EMPLOYEE BENEFIT	203,285.10
POLICE SPECIAL USES	1,850.75
EMERGENCY	14,734.89
LOCAL OPTION SALES TAX	37,382.29
TAX INCREMENT FINANCING	148,164.65
PARK IMPROVEMENT	77.17
TIRRILL TRUST	93.42
PARK GIFT & TRUST	4.94
LORA STEWART TRUST	0.08
LIBRARY GIFT & TRUST	4,833.07
POLICE CANINE	1.04
DEBT SERVICE	182,201.02
DOWNTOWN INCENTIVE	601.27
STREET IMPROVEMENT	19,382.52
WATER	86,306.52
UTILITY DEPOSIT TRUST	997.05
WATER DEBT SERVICE	10,000.00
SEWER	113,867.10
SEWER REPLACMENT	1,000.00
SEWER DEBT SERVICE	45,149.96
TOTAL	1,532,795.05

Month of November 2018

FUND	AMOUNT
GENERAL	274,920.26
FRANCHISE FEES	3,940.22
FIRE TRUCK RESERVE	150.78
STREET EQUIPMENT RESERVE	1,652.85
ROAD USE TAX	58,065.00
EMPLOYEE BENEFIT	42,404.31
POLICE SPECIAL USES	20.10
EMERGENCY	2,868.63
LOCAL OPTION SALES TAX	49,165.64
TAX INCREMENT FINANCING	32,984.79
PARK IMPROVEMENT	125.65

Month of December 2018

FUND	AMOUNT
GENERAL	127,631.23
FRANCHISE FEES	7,047.79
FIRE TRUCK RESERVE	155.60
ROAD USE TAX	58,786.77
EMPLOYEE BENEFIT	36,295.69
POLICE SPECIAL USES	79.76
EMERGENCY	2,400.28
LOCAL OPTION SALES TAX	38,543.30
TAX INCREMENT FINANCING	30,771.36
PARK IMPROVEMENT	129.67
EC DEV REVOLVING LOAN	5,457.18

PARK GIFT & TRUST	41.88
LORA STEWART TRUST	5.03
LIBRARY GIFT & TRUST	4,866.45
POLICE CANINE	5,216.00
DEBT SERVICE	35,870.05
DOWNTOWN INCENTIVE	333.34
STREET IMPROVEMENT	7,149.58
WATER	77,326.26
UTILITY DEPOSIT TRUST	742.01
WATER DEBT SERVICE	79,100.00
SEWER	97,610.07
SEWER REPLACMENT	1,000.00
SEWER DEBT SERVICE	45,362.41
TOTAL	820,921.31

PARK GIFT & TRUST	43.22
LORA STEWART TRUST	5.19
LIBRARY GIFT & TRUST	1,585.19
POLICE CANINE	1,200.00
DEBT SERVICE	30,335.00
DOWNTOWN INCENTIVE	333.34
STREET IMPROVEMENT	11,163.55
WATER	68,697.29
UTILITY DEPOSIT TRUST	819.16
WATER DEBT SERVICE	10,000.00
SEWER	91,985.87
SEWER REPLACMENT	1,000.00
SEWER DEBT SERVICE	45,373.99
TOTAL	569,840.43

Month of January 2019

FUND	AMOUNT
GENERAL	84,210.49
FRANCHISE FEES	80,533.59
FIRE TRUCK RESERVE	194.84
ROAD USE TAX	56,506.52
EMPLOYEE BENEFIT	9,049.49
POLICE SPECIAL USES	25.98
EMERGENCY	396.01
LOCAL OPTION SALES TAX	38,586.92
TAX INCREMENT FINANCING	4,427.37
PARK IMPROVEMENT	162.37
PARK GIFT & TRUST	54.12
LORA STEWART TRUST	6.49
LIBRARY GIFT & TRUST	3,655.17
POLICE CANINE	500.00
DEBT SERVICE	4,939.14
DOWNTOWN INCENTIVE	333.34
STREET IMPROVEMENT	27,205.00
WATER	54,019.04
UTILITY DEPOSIT TRUST	836.60
WATER DEBT SERVICE	10,000.00
SEWER	72,530.54
SEWER REPLACMENT	1,000.00
SEWER DEBT SERVICE	45,468.30
TOTAL	494,641.32

Month of February 2019

FUND	AMOUNT
GENERAL	113,340.35
FRANCHISE FEES	10,767.18
FIRE TRUCK RESERVE	156.21
ROAD USE TAX	55,997.86
EMPLOYEE BENEFIT	5,851.54
POLICE SPECIAL USES	770.83
EMERGENCY	143.52
LOCAL OPTION SALES TAX	36,204.19
TAX INCREMENT FINANCING	777.32
PARK IMPROVEMENT	5,430.17
PARK GIFT & TRUST	43.39
LORA STEWART TRUST	5.21
LIBRARY GIFT & TRUST	241.94
DEBT SERVICE	1,706.43
DOWNTOWN INCENTIVE	333.34
STREET IMPROVEMENT	26,931.77
WATER	52,230.82
UTILITY DEPOSIT TRUST	444.43
WATER DEBT SERVICE	10,000.00
SEWER	90,739.25
SEWER REPLACMENT	1,000.00
SEWER DEBT SERVICE	45,375.45
TOTAL	458,491.20

Month of March 2019

FUND	AMOUNT
GENERAL	166,340.27
FRANCHISE FEES	13,317.63
FIRE TRUCK RESERVE	156.48
ROAD USE TAX	45,610.47
EMPLOYEE BENEFIT	26,879.47
POLICE SPECIAL USES	20.86
EMERGENCY	1,755.13
LOCAL OPTION SALES TAX	36,204.49
TAX INCREMENT FINANCING	24,434.85

PARK IMPROVEMENT	130.40
PARK GIFT & TRUST	828.47
LORA STEWART TRUST	5.22
LIBRARY GIFT & TRUST	261.54
DEBT SERVICE	22,376.94
DOWNTOWN INCENTIVE	166.67
STREET IMPROVEMENT	4,727.00
WATER	70,035.07
UTILITY DEPOSIT TRUST	969.55
WATER DEBT SERVICE	546,535.29
SEWER	93,547.55
SEWER REPLACEMENT	1,000.00
SEWER DEBT SERVICE	45,376.10
TOTAL	1,100,679.45

Public Hearing on the Request of Frank Sailer to rezone 115 East Union Street from R1-70 (Single Family Low Density) to R4 (Multi Family Residential Medium Density)

Mayor Kramer referred the Council to the rezoning application, noting Frank Sailer would like to have 115 East Union Street rezoned to allow him to add a unit to the existing duplex on the property. Mayor Kramer informed the Council that the Planning & Zoning Commission had reviewed the request at their meeting on May 8, 2019 and recommend approval.

Mayor Kramer opened the Public Hearing at 5:19pm.

The Council reviewed the rezoning request.

There being no written comments on file and no comments to be heard, Mayor Kramer closed the Public Hearing at 5:23pm.

Motion by Stelken, seconded by Bradley to proceed with the first consideration and adoption of Ordinance 007-2019 An Ordinance Amending the Official Zoning Map of the City of Manchester, Iowa. Motion carried, all ayes.

Public Hearing on the Proposed Contract Documents and Estimate of Cost for the South Madison Parking Lot Project

Mayor Kramer opened the Public Hearing at 5:24pm.

City Manager Vick reviewed the project with the Council, noting the parking lot south of the existing Community Savings Bank is what is being replaced.

There being no written comments on file and no comments to be heard, Mayor Kramer closed the Public Hearing at 5:26pm.

The Council reviewed the bids received for the project. Mayor Kramer noted that five bids had been received for the project with the low bid of \$194,137.00 received from Horsfield Construction.

Motion by Poynor, seconded by Stelken to adopt R-052-2019 Resolution Awarding Contract for the South Madison Parking Lot Project. Motion carried, all ayes.

500 North Franklin Street

Craig Hutton and Wangari Croskey addressed the Council regarding redevelopment of 500 North Franklin Street as a teen center and updated the Council on where they are at in the process of the development of a non-profit organization to oversee the proposed facility.

The Council discussed the proposed project with Mr. Hutton and Ms. Croskey, and expressed support for continuing their research to redevelop the property.

R-053-2019 Resolution Authorizing Economic Development Loan Agreement with Wes Schulte

City Manager Vick informed the Council that this resolution would authorize an economic development loan with Wes Schulte for the West Brook Apartment Complex project, and that the loan would be \$50,000 at 1.0% interest rate for a term of ten years.

Motion by Sherman, seconded by Struble to adopt R-053-2019 Resolution Authorizing Economic Development Loan Agreement with Wes Schulte with a correction to the Economic Loan Agreement under Exhibit D to reflect an exemption of 70% for years six through ten instead of 75%. Motion carried, all ayes.

Rides to Wellness Program

Mayor Kramer informed the Council that the past two years the City has partnered with RTA to support the Rides to Wellness program by providing minor maintenance and fuel for the van dedicated to this program in Manchester. The RTA is asking if the City would be willing to continue to provide minor maintenance and fuel for fiscal year 2019-2020. The work and fuel has averaged about \$2,500 per year for the past two years.

Motion by Stelken, seconded by Struble to continue to support the Rides to Wellness Program by providing minor maintenance and fuel for the van utilized in Manchester, up to \$2,500.00, for Fiscal Year 2019-2020. Motion carried, all ayes.

Maquoketa River Watershed Management Authority (MRWMA)

City Manager Vick informed the Council that the Maquoketa River Watershed Management Authority has finished its first year, and noted that during the first year the organization submitted a Water Quality Initiative grant application and obtained a grant to conduct water monitoring tests in 41 locations. There are now a couple items the members of the MRWMA will need to address for this organization to continue. First the by-laws need to be amended to provide more flexibility in meeting the quorum requirements in order to conduct business by reducing the number of required meetings per year from four to two and by allowing a quorum of the executive committee to conduct business in the event there isn't a full quorum of the whole board at a meeting. Secondly, the MRWMA Board is requesting funding from members in the amount of \$1/capita (\$5,179 for Manchester) to be contributed towards operations and grant matches.

Motion by Stelken, seconded by Struble to approve the amendments to the Maquoketa River Watershed Management Authority Administrative By-Laws which reduce the number of required meetings per year from four to two and by allowing a quorum of the executive committee to conduct business in the event there isn't a full quorum of the whole board at a meeting. Motion carried, all ayes.

Motion by Poynor, seconded by Bradley to approve the Fiscal Year 2019-2020 funding request of \$1.00 per capita (\$5,179.00) for the Maquoketa River Watershed Management Authority. Motion carried, all ayes.

Ordinance 008-2019 An Ordinance Amending the Code of Ordinances of the City of Manchester, Iowa by amending provisions pertaining to Compost Area Maintenance Fees

Motion by Stelken, seconded by Struble to proceed with the first consideration and adoption of Ordinance 008-2019 An Ordinance Amending the Code of Ordinances of the City of Manchester, Iowa by amending provisions pertaining to Compost Area Maintenance Fees. Motion carried, all ayes.

Construction Project Updates

Ryan Wicks, Fehr Graham, updated the Council on construction projects.

Reports

Mayor Kramer informed the Council that there were several emergency/rescue groups from other communities utilizing the Whitewater Park for water rescue drills.

City Manager Vick informed the Council that the aquatic center is being prepared for the summer and that street painting will begin in a few weeks.

Motion by Stelken, seconded by Sherman that the meeting adjourn at 6:31pm. Motion carried, all ayes.

Milt L. Kramer, Mayor

Attest:

Erin Learn, City Clerk