

Minutes of the Regular Meeting of the City Council of the City of Manchester  
Monday, July 25, 2016

Mayor Kramer called the meeting to order at 5:00pm.

Roll call of members present: Dean Sherman, Mary Ann Poynor, Dan Stelken, Connie Behnken, Ron Struble.  
Absent: None.

Motion by Struble, seconded by Stelken to approve the agenda as presented. Motion carried, all ayes.

Donna Boss, DCED Director, addressed the Council stating that Janet Klostermann has been hired as the new Delaware County Tourism Director and thanked the City Council for their support of Delaware County Tourism.

Janet Klostermann, Tourism Director, introduced herself, noting that she is a graduate of West Delaware and Iowa State University. Mrs. Klostermann reviewed her activities to date with Delaware County Tourism and shared her plans for the future.

Consent Agenda

2.1 Approval of the minutes of the July 11, 2016 City Council Meeting

2.2 R-071-2016 Resolution Approving Bills

2.3 Acknowledge Receipt of City Reports & Minutes

- the minutes of the June 9, 2016 Library Board meeting
- the June 2016 Library Statistical Report
- the Library Annual Report for Fiscal Year July 1, 2015 - June 30, 2016

2.4 Liquor License Applications

- Renewal application for Off Premise Class C Beer Permit with Sunday Sales for Pronto Mart

2.5 R-072-2016 Resolution Amending Salary Resolution (Police, Seasonal)

2.6 Approve payment of claims totaling \$6,548.00 to Fehr Graham Engineering & Environmental

2.7 Approve payment of claims totaling \$420.50 to Burrington Group, Inc

2.8 Approve Pay Estimate #1 in the amount of \$148,451.90 to River City Paving for the Airport Apron & Taxiway Expansion Project

2.9 Ordinance 003-2016 An Ordinance Vacating a Portion of an Alley Described as Lying Between Lots 677, 678, 679, 680 and Lots 705, 706, 707, 708 Manchester, Iowa According to Plats Recorded in Book 1 L.D., Pages 284-285

2.10 R-073-2016 Street Lighting Resolution (Gales & Evans)

2.11 Approval of the Consent Agenda

Mayor Kramer reviewed the items on the Consent Agenda with the City Council. Following discussion, motion by Sherman, seconded by Poynor to approve the Consent Agenda. Motion carried, all ayes.

Bills approved for payment:

VENDOR	REFERENCE	AMOUNT
ACCESS SYSTEMS LEASING	COPIER MAINT CONTRACT	321.93
ADVANCED COATING CONCEPTS	MOWER PURCHASE	9,549.00
AFLAC	AFLAC-NONTAX	438.15
AK SPORTS	CLOTHING ALLOWANCE	30.00
ALL INCLUSIVE REC	BENCHES/32GAL DOME	2,675.49
ALLIANT ENERGY	ELECTRICITY	21,314.80
AUL	RETIREE HRA CONTRIBUTION	5,976.00
BARCO MUNICIPAL PRODUCTS	EQUIPMENT	382.08
BARD CONCRETE	5TH ST PATACH	479.75
BARGETT, BECKY	REFUND SOCCER	40.00
BECKER ELECTRIC, LLC	BANDSHELL REPAIR	413.57
BLACK HAWK AUTOMATIC SPRINKLER	BACKFLOW TEST	209.00

BLACK HILLS/IA GAS UTILITY CO	GAS	1,777.81
BROWN SUPPLY CO, INC	PAINT	1,033.00
CEDAR RAPIDS BALL CLUB, I	MANCHESTER DAY @ CR KERNELS	800.00
CHEMSEARCH	SUPPLIES/FREIGHT	20.27
CITY OF MANCHESTER-FLEX	DEPCARE REIMB	3,156.76
COLLECTION SERV CENTER	CHLD SUPP BI-WK	292.52
CORCORAN FURNITURE	STOOL	29.95
CORKERY, KATHY	CLOTHING ALLOWANCE	23.22
CREATIVE PRODUCT SOURCING	SUPPLIES	56.20
D & S PORTABLES	PORTAPOTTY	150.00
DEL CO SECONDARY ROADS	BRUSH CUTTING	225.00
DEL CO SOLID WASTE COMMISSION	LANDFILL	939.40
DELAWARE INVESTMENTS	SAVINGS PLAN	1,125.00
DON'S TRUCK SALES, INC	2017 FREIGHTLINER	79,850.00
EFTPS - FED,FICA,MEDICARE	FED/FICA TAX	24,936.82
FAREWAY STORES	SUPPLIES	479.36
GEORGEN AUTO	MAINTENANCE	343.04
GRUNDY NATIONAL BANK	XMAS CLUB	540.00
HAUSERS WATER CONDITION,	D-45	20.00
HERITAGE PRINTING	FD PAPER	20.00
IA LAW ENFORCEMENT ACAD	TRAINING	360.00
IA ONE CALL		90.90
IPERS	IPERS	43,603.73
ISU	TRAINING	150.00
KARR, LLC	CHAIR	1,780.13
KLUESNER SANITATION LLC	GARBAGE/RECYCLING	22,296.20
KROGMANN, AMANDA	SWIM LESSON REFUND	70.00
LOECKE, JOANNA	SOCCER REFUND	40.00
MANCHESTER AREA CHAMBER	JUNE SESQUICENTENNIAL EVENT	100.00
MANCHESTER SIGNS	FD SIGNAGE	165.00
MES - MIDAM	SUPPLIES	1,157.50
MUNICIPAL PIPE & TOOL	S 3RD STORM SEWER LINING	25,304.00
NORSOLV, INC	SOLVENT	134.95
ORKIN EXTERMINATION	EXTERMINATION	725.76
PALMER HARDWARE	SUPPLIES	3,767.17
PEPSI COLA BOTTLING CO	SUPPLIES	545.61
PITNEY BOWES	ACCT 44063204	1,008.50
PRONTO MART	FUEL	53.33
RADIO COMMUNICATIONS, INC	FD REPAIRS	1,110.87
REGIONAL MEDICAL CENTER	LAB TEST	30.00
RIVER CITY PAVING	PAVING	62,553.52
RIVER CITY STONE	BLACKTOP	180.29
SCHWAN'S HOME SERVICE	SUPPLIES	1,138.62
SIMON'S LAWN CARE & MAINT	NUISANCE MOWING	448.00
SOLUTIONS MANAGEMENT GROU		183.23
SPACE WALK OF CEDAR RAPIDS	JULY 3RD CELEBRATION	750.00
STANDARD AUTO PARTS	PARTS	109.06
STATE HYGIENIC LABORATORY	LAB TESTS	204.50
SUNSHINE BOY WINDOW CLEAN	MAINTENANCE	210.00
TAUKE, MATT	CLOTHING REIMB	398.26
TEAMSTERS LOCAL 238	UNION DUES	378.00

THREE RIVERS FS	FUEL	4,423.73
TRANS-IOWA EQUIPMENT	SUPPLIES	1,657.89
TREASURER STATE OF IOWA	STATE TAX	3,421.00
UNITY POINT CLINIC-OCCUPA	TEST	37.00
VANTAGE TRANSFER AGENTS-3	ICMARC	741.91
VICK, TIMOTHY J	IACMA STORM LAKE	221.40
WALMART COMMUNITY/RFCSELLC	SUPPLIES	642.27
WASHINGTON, KARENA	SOCCER REFUND	20.00
WEINER'S STUMP REMOVAL	TREE REMOVAL/CLEAN UP	2,390.00
WELLMARK	HEALTH INS	4,827.08
WINDSTREAM	PHONE & INTERNET	137.11
PAYROLL CHECKS		76,235.16
TOTAL ACCOUNTS PAYABLE		421,449.80
FUND TOTALS		
	GENERAL	183,440.93
	HOTEL MOTEL TAX	2,008.95
	STREET EQUIPMENT RESERVE	31,940.00
	ROAD USE TAX	27,008.27
	EMPLOYEE BENEFIT	5,976.00
	POLICE SPECIAL USES	56.20
	TIRRILL TRUST	2,300.81
	PARK GIFT & TRUST	830.99
	LIBRARY GIFT & TRUST	23.26
	DOWNTOWN INCENTIVE	56.62
	STREET IMPROVEMENT	1,100.00
	STREET PROJECTS	81,631.50
	WATER	42,446.14
	SEWER	42,630.13
	TOTAL	421,449.80

#### Solid Waste & Recycling Request for Proposals

City Manager Vick reviewed the request for proposals form with the Council. Following discussion, motion by Behnken, seconded by Stelken to proceed with sending the Solid Waste and Recycling Request for Proposals to area haulers. Motion carried, all ayes.

#### Construction Project Updates

Ryan Wicks, Fehr Graham, updated the Council on projects in the City.

#### Reports

City Manager Vick informed the Council of upcoming meeting dates: the Iowa League of Cities Annual Conference September 14-16 in Des Moines; Committee of the Whole on August 18; Downtown Concept Plan Kick-Off meeting on August 16.

Council Member Behnken asked about flooding on Fayette Street after it rains. City Manager Vick responded that the Street Superintendent is working with Fehr Graham on options to resolve the issue.

Council Member Behnken left at 5:43pm.

Council Member Sherman noted that there is a dead tree at the Vine Street well property.

Council Member Poynor commented that Manchester night at the Cedar Rapids Kernels was a nice evening.

Council Member Struble noted that there is also a dead tree on Walker Drive in the terrace area.

Mayor Kramer updated the Council on the recent visit to West Burlington to tour their new public works facility.

The Council reviewed correspondence received.

Motion by Sherman, seconded by Stelken that the meeting adjourn at 5:52pm. Motion carried, all ayes.

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Milt L. Kramer, Mayor

Attest:

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Erin Learn, City Clerk