

Minutes of the Regular Meeting of the City Council of the City of Manchester  
Monday, August 8, 2016

Mayor Kramer called to order at 5:00pm

Roll call of members present: Dean Sherman, Mary Ann Poynor, Dan Stelken, Connie Behnken, Ron Struble. Absent: None.

Motion by Poynor, seconded by Behnken to approve the agenda as presented. Motion carried, all ayes.

Jessica Pape, new Manchester Area Chamber of Commerce Director, introduced herself to the Council. Ms. Pape reviewed her background with the Council and discussed the plans for the future of the Chamber in Manchester.

Consent Agenda

2.1 Approval of the minutes of the July 25, 2016 City Council Meeting

2.2 R-074-2016 Resolution Approving Bills

2.3 Acknowledge Receipt of City Reports & Minutes

- July 2016 Wastewater Reports
- minutes of the August 1, 2016 Parks & Recreation Commission meeting
- minutes of the July 14, 2016 Library Board meeting
- July 2016 Library Statistical Report

2.4 Liquor License Application

- Renewal Application for On Premise Class C Liquor License with Catering Privilege, Outdoor Service, and Sunday Sales for Fireside Pub & Steakhouse
- Renewal Application for Off Premise Class C Beer Permit with Native Wine Permit and Sunday Sales for Kwik Star #790
- New Application for 5 Day On Premise Class B Beer Permit with Outdoor Service for the Hartwick Lake Ski Club for their event on August 20, 2016 at Schram Park

2.5 R-075-2016 Resolution Amending Salary Resolution (Administration, Water)

2.6 Ordinance 003-2016 An Ordinance Vacating a Portion of an Alley Described as Lying Between Lots 677, 678, 679, 680 and Lots 705, 706, 707, 708 Manchester, Iowa According to Plats Recorded in Book 1 L.D., Pages 284-285, third reading and final consideration

2.7 Motion to set August 22, 2016 at 5:00pm as the date & time for a Public Hearing on a proposed lease agreement with Verizon

2.8 R-076-2016 Resolution Waiving Right to Review Plat (Entsminger)

2.9 R-077-2016 Resolution Setting Date for Public Hearing on Urban Renewal Plan Amendment

2.10 Approval of the Consent Agenda

Mayor Kramer reviewed the items on the Consent Agenda with the Council. Following discussion, motion by Sherman, seconded by Behnken to approve the Consent Agenda. Motion carried, all ayes.

Bills approved for payment:

VENDOR	REFERENCE	AMOUNT
ACCENT LASER, INC	TONER	274.80
ADDOCO, INC	MULCH	1,338.75
ADVANCED SYSTEMS, INC	COPIER CONTRACT	153.25
AFLAC	PAYROLL WITHHOLDINGS	438.15
AK SPORTS	CLOTHING ALLOWANCE	30.00

ALL INCLUSIVE REC	PARK EQUIPMENT	2,675.49
AMAZON	LIBRARY MATERIALS	250.88
AMERICAN BANKERS INS CO	FLOOD INSURANCE	3,326.00
ASCAP	ANNUAL LICENSE FEE	346.03
AUTOMATION ENGINEERING	EQUIPMENT SERVICE	825.00
BAKER & TAYLOR BOOKS	LIBRARY MATERIALS	893.93
BARCO MUNICIPAL PRODUCTS	EQUIPMENT	382.08
BARD CONCRETE	HONEYCREEK REPAIR	880.16
BARGETT, BECKY	REFUND SOCCER	40.00
BECKER ELECTRIC, LLC	BANDSHELL REPAIR	413.57
BLACK HAWK CO HEALTH DEPT	INSPECTION FEE	568.00
BLACK HAWK AUTOMATIC SPRINKLER	BACKFLOW TEST	209.00
BLAKESLEY PROPERTIES, LLC	FIRST AID SUPPLIES	8.94
BOOK PAGE	SUBSCRIPTIONS	300.00
BOUBIN TIRE	SUPPLIES	54.54
BROWN SUPPLY CO, INC	PAINT	1,033.00
BSN SPORTS	FIELD PAINT	106.16
BUNTING, CLIFFORD D	EIRHA MILEAGE REIMB	46.44
BURRINGTON GROUP, INC	ENGINEERING	420.50
CENGAGE LEARNING	LIBRARY MATERIALS	61.58
CENTER POINT	LIBRARY MATERIALS	127.62
CHEMSEARCH	SUPPLIES/FREIGHT	20.27
CITY LAUNDERING	SUPPLIES	276.36
CITY OF MANCHESTER	PAYROLL WITHHOLDINGS	2,103.69
COLLECTION SERV CENTER	PAYROLL WITHHOLDINGS	292.52
CORCORAN FURNITURE	STOOL	29.95
CORKERY, KATHY	CLOTHING ALLOWANCE	23.22
CREATIVE PRODUCT SOURCING	SUPPLIES	56.20
CUTTING EDGE GRAPHICS	HERO HUSTLE TRIATHLON	743.70
D & S PORTABLES	PORTAPOTTY	150.00
DEL CO SECONDARY ROADS	BRUSH CUTTING	225.00
DELAWARE INVESTMENTS	PAYROLL WITHHOLDINGS	750.00
DEMCO	LIBRARY SUPPLIES	641.78
DON & WALT, LLC	MAINTENANCE	50.00
DYERSVILLE COMMERCIAL	PUBLICATION EXPENSE	399.22
ECIA	RPA TRANSPORTATION MATCH	3,232.00
EDGEWOOD AUTO & TIRE, LLC	TIRE REPAIRS	255.53
EFTPS - FED,FICA,MEDICARE	PAYROLL WITHHOLDINGS	22,697.43
ELM USA	SUPPLIES	10.00
FAREWAY STORES	SUPPLIES	734.27
FEHR GRAHAM	ENGINEERING	6,548.00
GALLS	SUPPLIES	93.94
GEORGEN AUTO	VEHICLE MAINT	343.04
GRUNDY NATIONAL BANK	PAYROLL WITHHOLDINGS	540.00
HAUSERS WATER CONDITION	D-45	20.00
HELMRICHS, SHIRLEY	REIMB SOCCER	20.00
HERITAGE PRINTING	PRINTING/PAPER	110.50
HITECH COMMUNICATIONS, LLC	LIBRARY PA SYSTEM	3,795.00
IA DEPT OF PUBLIC SAFETY	IOWA SYSTEMS	4,368.00
IA LAW ENFORCEMENT ACAD	TRAINING	360.00
IA ONE CALL	ONE CALLS	90.90

IA WORKFORCE DEVELOPMENT	PAYROLL WITHHOLDINGS	8,204.00
IMWCA	WORK COMP INSURANCE	52,587.00
INGRAM LIBRARY SERVICES	LIBRARY MATERIALS	60.78
IPERS	PAYROLL WITHHOLDINGS	31,895.10
ISU	TRAINING	150.00
JOHN DEERE FINANCIAL	SUPPLIES	488.01
KARR, LLC	SUPPLIES	2,214.44
KEHRLI, CHERIE	REIMB YOUTH SOCCER	20.00
KENNEDY, NICOLE	REIMB YOUTH SOCCER	40.00
KIMBALL, KRYSTAL	REIMB YOUTH SOCCER	20.00
KIRKHAM MICHAEL, INC	AIRPORT ENGINEERING	4,400.00
KLUESNER SANITATION LLC	GARBAGE/RECYCLING	739.51
KRAMER, MILT L	MILEAGE REIMB	132.84
KROGMANN, AMANDA	SWIM LESSON REFUND	70.00
LANDSCAPES BY CHILDSPLAY	SUPPLIES	3,404.82
LOECKE, JOANNA	REIMB YOUTH SOCCER	20.00
MANCHESTER PIZZA RANCH	CONCESSIONS	290.00
MANCHESTER PRESS	PUBLICATION EXPENSE	577.57
MANCHESTER SIGNS	BANNERS	269.00
MARLA'S SCREEN PRINTS	SUPPLIES	700.00
MES - MIDAM	SUPPLIES	1,157.50
MIDWEST TAPE	LIBRARY MATERIALS	104.72
MIKE'S LANDSCAPING & LAWN	MOWING CONTRACT	125.00
NICC	MREP MEDIACOM REIMB	629.40
NORSOLV, INC	SOLVENT	134.95
ONEIDA SIGNS, LLC	TAGS, ENGRAVING	170.00
ORKIN EXTERMINATION	EXTERMINATION	725.76
OVERDRIVE	EBOOK FEE	708.11
PALMER HARDWARE	SUPPLIES	4,471.29
PEPSI COLA BOTTLING CO	SUPPLIES	1,199.36
PETERS LAW OFFICE	LEGAL FEES	862.00
PITNEY BOWES	POSTAGE	1,008.50
PLAYPOWER LT FARMINGTON	PARK EQUIPMENT	6,072.17
POSTMASTER	POSTAGE	514.38
PRONTO MART	FUEL	53.33
RADIO COMMUNICATIONS, INC	TECH SERVICE	1,309.52
RAY O'HERRON, INC	POLICE UNIFORM	125.57
RC SYSTEMS	RADIOS FOR NEW STREET TRUCKS	1,099.91
REGIONAL MEDICAL CENTER	LAB TEST	30.00
REISS, CHRIS	REIMB SUPPLIES	4.99
RELIANCE STANDARD LIFE INS	INSURANCE	426.15
RIVER CITY PAVING	PAY ESTIMATE #1	211,005.42
RIVER CITY STONE	BLACKTOP	180.29
RUNDE FORD, CHRYSLER, DODGE	POLICE SQUAD CAR	24,165.51
S & D SUPPLY, LLC	SAFETY EQUIP	39.95
SCHUMACHER ELEVATOR CO	MAINTENANCE	158.32
SCHWAN'S HOME SERVICE	SUPPLIES	1,536.00
SENSUS METERING SYSTEMS	SUPPLIES	1,665.98
SHERE, ANGELA	PROGRAM SUPPLIES	271.65
SHERMAN, DEAN	REIMB MEETING	48.79
SIMON'S LAWN CARE & MAINT	CONTRACT MOW	5,200.84

SOLUTIONS MANAGEMENT GROUP	PRINTER MAINT	183.23
STANDARD AUTO PARTS	SUPPLIES	172.11
STATE HYGIENIC LABORATORY	LAB TESTS	204.50
STATE LIBRARY OF IOWA	DATABASE SUBSCRIPTION	341.95
STRUBLE, RON	MILEAGE REIMB	157.68
SUNSHINE BOY WINDOW CLEAN	BUILDING MAINT	210.00
TAUKE, MATT	CLOTHING REIMB	398.26
TAYLOR, ELISABETH	REFUND YOUTH SOCCER	40.00
TELEGRAPH HERALD	SUBSCRIPTION	288.00
THE GAZETTE	SUBSCRIPTION	301.60
THREE RIVERS FS	FUEL	4,423.73
TRANS-IOWA EQUIPMENT	SUPPLIES	1,657.89
TREASURER STATE OF IOWA	STATE TAX	3,323.00
TSCHIGGFRIE EXCAVATING	PAY #6 (FINAL): TRAIL PROJECTS	9,813.95
ULTRAMAX AMMUNITION	AMMUNITION	209.60
UNITY POINT CLINIC	DRUG/ALCOHOL TEST	37.00
US CELLULAR	MOBILE PHONES	188.67
VANTAGE TRANSFER AGENTS	PAYROLL WITHHOLDINGS	741.91
VERIZON WIRELESS	MOBILE DATA	520.19
VICK, TIMOTHY J	MILEAGE REIMB	379.08
VISION SERVICE PLAN	INSURANCE	570.96
WALMART COMMUNITY	SUPPLIES	642.27
WASHINGTON, KARENA	SOCCER REFUND	20.00
WEBER PAPER CO, INC	SUPPLIES	137.30
WEINER'S STUMP REMOVAL	TREE REMOVAL/CLEAN UP	2,390.00
WELLMARK	INSURANCE	23,545.31
WINDSTREAM	TELEPHONE	1,080.93
PAYROLL CHECKS		67,568.36
TOTAL ACCOUNTS PAYABLE		555,220.30
	FUND TOTALS	
	GENERAL	324,121.69
	HOTEL MOTEL TAX	1,883.95
	STREET EQUIPMENT RESERVE	1,099.91
	ROAD USE TAX	26,327.66
	EMPLOYEE BENEFITS	72,697.23
	POLICE SPECIAL USES	102.86
	TIRRILL TRUST	2,490.59
	PARK GIFT & TRUST	1,697.19
	LIBRARY GIFT & TRUST	4,024.91
	POLICE CANINE	104.00
	DOWNTOWN INCENTIVE	56.62
	BIKEWAY/WALKWAY PROJECTS	11,761.95
	STREET IMPROVEMENT	1,100.00
	STREET PROJECTS	61,183.00
	WATER	22,610.37
	SEWER	23,958.37
	TOTAL	555,220.30

Alliant Energy Community Annual Partnership Assessment

Craig Clefisch, Alliant Energy, reviewed with the Council the 2015 Community Annual Partnership Assessment prepared by Alliant Energy. Mr. Clefisch stated that Alliant Energy appreciates the opportunity to be a partner in the community.

Sale of City Owned Truck

Mayor Kramer informed the Council that two bids had been received for the City's 2000 Ford F-350 truck, with the highest bid of \$15,750.00 coming from the City of Farmersburg. The minimum bid required was \$10,500.00.

Motion by Stelken, seconded by Struble to accept the bid of \$15,750.00 for the 2000 Ford F-350 Truck received from the City of Farmersburg, Iowa. Motion carried, all ayes.

Construction Project Updates

Ryan Wicks, Fehr Graham, updated the Council on construction projects in the City.

Reports

City Attorney Jim Peters advised that he has been working on a draft ordinance for ATV/UTVs.

The Council discussed high water usage, nuisance properties and activity at the Whitewater Park.

Motion by Behnken, seconded by Poynor that the meeting adjourn at 5:35pm. Motion carried, all ayes.

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Milt L. Kramer, Mayor

Attest:

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Erin Learn, City Clerk